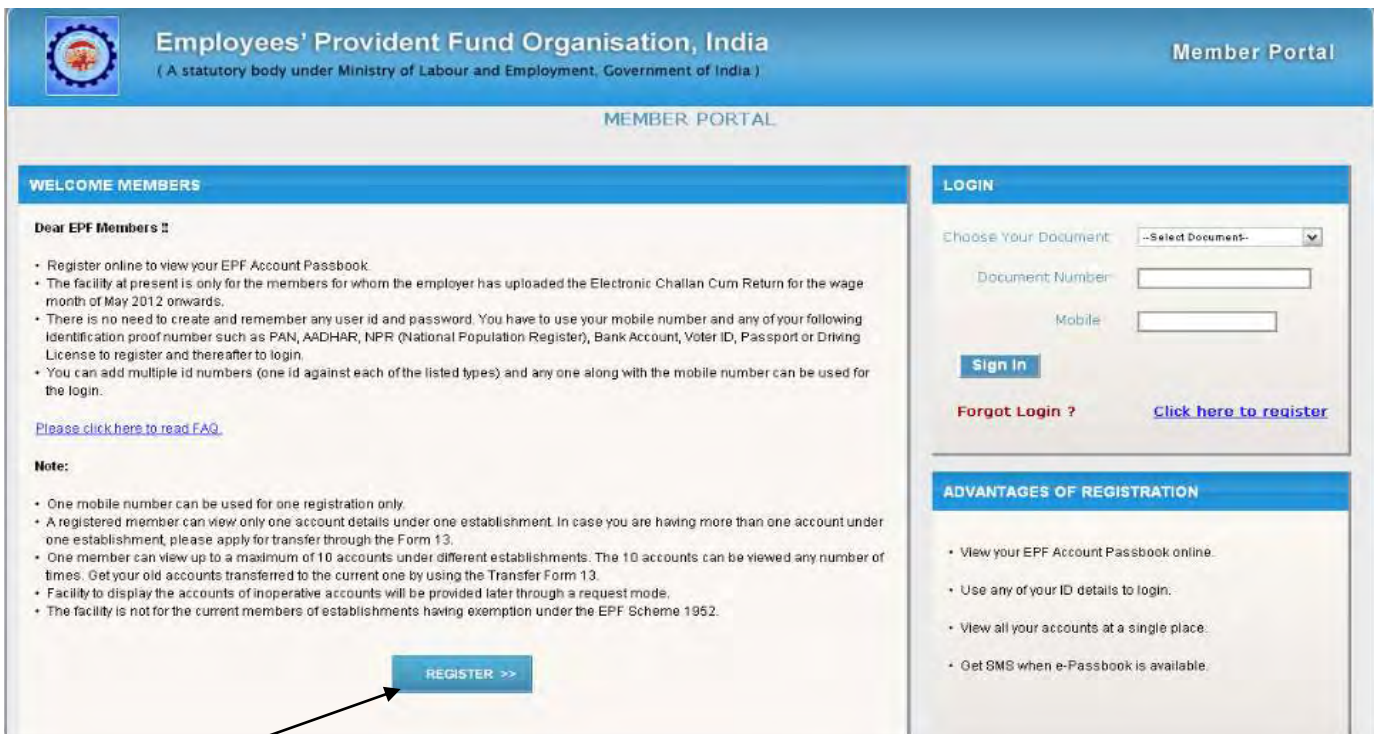


PROCESS FLOW FOR REGISTRATION ON MEMBER PORTAL

For registration on Member Portal, the member should click on the link “**Member Portal**” under category “**FOR EMPLOYEES**” on the Home page of EPFO website www.epfindia.gov.in.



The following screen would appear:



Click “Register” to continue. Following screen would appear:

The screenshot shows the 'Member Portal' registration page for the Employees' Provident Fund Organisation, India. The page features a blue header with the organization's logo and name. Below the header, there is a 'MEMBER PORTAL' section with a 'HOME' link. The main content area contains a registration form with several fields marked as compulsory with an asterisk (*). The fields include: Mobile*, Date of Birth* (with a 'Select Date' dropdown), Select Any One Document* (with a dropdown menu), Number as on document*, Name as on document*, and Email*. There is a 'ZCAPRU' logo and a CAPTCHA field with the instruction 'Please type the characters shown in the text box (case-sensitive)'. A 'GET PIN' button is located below the CAPTCHA field, with a note: 'Click the button to get Authorization PIN on your Mobile number.' Below the form, there is a 'Disclaimer' section and a checkbox for 'I Agree'. At the bottom, there is an 'Enter Authorization PIN:' field and a 'Submit' button. The browser's taskbar at the bottom shows 'Done', 'Internet', and '81%' zoom level.

Please enter the details. As indicated, the fields with asterisk (*) are compulsory fields. As regards the selection of any one document, the member has an option to choose document among PAN Number, AADHAR (UID), NPR (National Population Register), Bank Account Number, Voter ID Card, Driving License, Passport Number, Ration Card Number as shown in the next screen.

IMPORTANT: It may please be noted that although multiple documents can be used for the log-in purpose, but the details of the first document (used for registration) cannot be edited at a later stage. It is, therefore, advised to be extremely careful while furnishing the document details.

The screenshot shows the registration form on the Member Portal. The header includes the organization's logo and name, and the text "(A statutory body under Ministry of Labour and Employment, Government of India)". The page title is "MEMBER PORTAL". The form fields are as follows:

- Mobile*: 9699601456
- Date of Birth*: 01/01/1990
- Select Any One Document*: A dropdown menu is open, showing options: PAN Number, AADHAR (UID), NPR (National Population Register), Bank Account Number (highlighted), Voter ID Card, Driving License, Passport Number, and Ration Card Number.
- Number as on document*: --Select--
- Name as on document*: --Select--
- Email: LHMPHO
- A text box for security characters: "Please type the characters shown in the text box (case-sensitive)".
- A "GET PIN" button with the text "Click the button to get Authorization PIN on your Mobile number."

Below the form is a disclaimer:

Disclaimer:
By requesting to view the details of any account number through the Member Portal, I declare that these are my account numbers. I understand that my mobile number will be recorded and in case of any complaint regarding misuse of the facility and/or false declaration as given above, my details may be handed over to the appropriate authority for suitable action.

After entering the details, please type the characters shown in the text box and click on "GET PIN". The member has to agree to the disclaimer mentioned by clicking the radio button "I Agree". The "Submit" button is enabled. The member can submit the details for registration after receiving the PIN received on the registered mobile number.

The screenshot shows the confirmation page after successful registration. The header is the same as the previous page. The main content area contains the following text:

Registration successful. Your login detail has been sent to your mobile number. You can login to the Member portal with the same.

An email verification link has been sent to your registered email address . please verify your email address by login to your email account.

[Please click here to continue further.](#)

At the bottom, there is a footer with the text: "This Portal can be best viewed in IE (7.0 and above), Firefox, Chrome and Opera browsers ©2012, System powered by TCIL and VSPL".

The member is now registered with Member Portal and can log-in by selecting the type of Document and entering the Document number and Mobile number.