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कर्मचारी भविष्य निधि संगठन  
(श्रम मंत्रालय भारत सरकार)  
Employees' Provident Fund Organisation  
(Ministry of Labour, Govt. Of India)  
मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066  
Bhavishya Nidhi Bhawan, 14- Bhikaji Cama Place, New Delhi - 110066

No. HRM-I/A-27(1)/2010

Dated:

25 APR 2013

OFFICE MEMORANDUM

**Subject: Filling up of the post of Director (Information Services) on deputation in Employees' Provident Fund Organisation, Head Office, New Delhi.**

Applications are invited from the eligible candidates to fill up the post of Director (Information Services) in Employees' Provident Fund Organisation, on deputation basis as per the details given below:

Sl. No.	Name of the post	Scale of pay	Place of posting	No. of posts
1.	Director (Information Services)	Rs.15600-39100 with Grade pay 7600/- in PB-3	New Delhi, Head Office	02 (Two)

**Eligibility conditions for Director (Information services):-**

Officers of the Employees' Provident Fund Organisation/ Central Government/ State Government

(a) (i) Holding analogous post on regular basis in the parent cadre or department;

OR

(ii) With five (05) years' regular service in the pay Rs.15600-39100 with Grade pay Rs.6600/- in PB-3 or equivalent in the parent cadre or department.

**Possessing following Educational qualification and Experience:-**

(A) (i) Master's Degree in Computer Application/ Computer Science or M.Tec. ( with specialization in Computer Application) or BE/ B.Tech. in Computer Engineering/ Computer Science/Computer Technology of a recognized University or equivalent.

**(ii) For Programming:-**

8 years' experience of Electronic Data Processing/ Computer Oriented Optimization Information or Statistical System out of which at least 07 years' should be in on actual Computer Programming and System Design.

**For Information System:**

8 years' experience of electronic data processing work, out of which at least 4 years' experience should be in Design Development or Organizing Computerized Information Storage and Retrieval System.

- B. (I) Degree in Computer Applications/ Computer Science or Degree in Electronics/ Electronics and Communication Engineering from a recognized University or equivalent.

**For Programming:-**

10 years' experience of Electronic Data processing/ Computer Oriented Optimization information or Statistical System out of which at least 05 years' experience should be in actual Computer Programming and System Design.

**For Information System:**

10 years' experience of Electronic Data Processing work, out of which at least 5 years experience should be in Design Development or Organizing Computerized Information Storage and Retrieval System.

OR

- C. (I) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.

**For Programming:-**

12 years' experience of Electronic Data Processing/ Computer Oriented Optimization Information or Statistical System out of which at least 6 years experience should be in actual Computer Programming and System Design.

**For Information System:**

12 years' experience of Electronic Data Processing work, out of which at least 6 years' experience should be in Design, Development or Organizing Computerized Information Storage and Retrieval System.

### Terms of deputation in the Employees' Provident Fund Organisation

The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications. The deputation will be governed as per the instructions issued by the Department of Personnel & Training as applicable to Central Government Department/Organizations. The tenure of deputation will be initially for a period of three (03) years. The willing and eligible officers may forward the application neatly typed in the proforma given below through proper channel by **15th of June, 2013 by name to Shri Uday Baxi, Regional Provident Fund Commissioner (HRM) , Bhavishya Nidhi Bhawan, 14 Bhikaiji Cama Place, New Delhi-110066.** Applications which are not received through proper channel and received after stipulated period will not be considered. The application should be accompanied with copies of ACRs duly attested for the preceding five years and Vigilance Clearance/ integrity certificate. It is to be noted that mere possession of the qualification does not entitle a candidate for appointment for the aforementioned posts. The Employees' Provident Fund Organisation reserves the right to reject any application without specifying any reason.



23/4/13

(UDAY BAXI)

Regional P.F.COMMISSIONER-I (HRM)

TO

1. All Chief Secretaries of all State Government/ Union Territories.
2. The Secretary, Ministry of Information & Broadcasting, Govt. of India, New Delhi.
3. The Secretary, Department of Personnel & Training, Govt. of India, New Delhi.
4. The Secretary, Ministry of Communication, Patel Chowk, Sanchar Bhawan, New Delhi-110001.
5. The Secretary, Central Board of Excise & Customs, Department of Revenue, Ministry of Finance, Room No.131, North Block New Delhi.
6. The Secretary, Central Board of Direct Taxes, Department of Revenue, Ministry of Finance, Room No.154- A, North Block, New Delhi.
7. The Director General, National Informatics Centre, CGO Complex, A Block, Lodhi Road, New Delhi.

8. The Chairman, Telecom Commission-cum Secretary, Sanchar Bhawan, New Delhi.
9. The Director General, Defence Research & Development, South Block, New Delhi.
10. The Secretary, Department of Electronics, Electronic Niketan, 6, CGO Complex, New Delhi.
11. The Director, Ministry of Statistics Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
12. Director General, Central Statistical Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
13. The Registrar General, Census, Mansingh Road, New Delhi.
14. The Chairman, Railway Board, Rail Bhawan, New Delhi.
15. The Secretary, Dept. of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi.
16. The Director General Defence Scientific Information & Documentation Centre, Metacalfe House, Timarpur, New Delhi.
17. The Secretary, Planning Commission, Yojana Bhawan, Parliament Street, New Delhi-110001.
18. The Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.

Copy to:-

1. All Zonal Addl. CPFCs.
2. All Regional Provident Fund Commissioners.
3. All Officers-in-Charge of Sub-Regional Offices.
4. RPFC (ASD) in Headquarters for necessary action.
5. Additional CPFCs (IS), Head Office for information.
6. Assistant Director (OL) for Hindi version of the same.
7. RPFC, NDC for web upload.



**(Paritosh Kumar)**  
**Regional Provident Fund Commissioner -II(HRM-I)**

**PROFORMA FOR APPLICATION**

1. Post applied for
2. Name and address in Block Letters
3. Date of Birth (In Christian Era)
4. Educational Qualifications
5. Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)
6. Details of employment in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/ Organization	Post held (Regular)	From	To	Pay Band and Grade Pay	Period of experience

7. Present Grade Pay, total emoluments per month now drawn
8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
9. Whether belong to SC/ST/OBC
10. Number of documents enclosed. Indicate in a separate list.

Signature of the Candidate  
Telephone No.

Date: \_\_\_\_\_ Address \_\_\_\_\_

**CERTIFICATE**

1. Certified that the particular of the officer has been verified and found to be correct.
4. It is certified that no disciplinary proceedings are pending/contemplated against the officer. The integrity of the officer is also certified. Copies of ACR \_\_\_\_\_ years are enclosed.

(Signature of Cadre Controlling Authority/  
Head of the Department with Stamp)  
Telephone No.