

Employees' Provident Fund Organisation

GUIDELINES FOR VISUALLY IMPAIRED CANDIDATES

Those candidates who are blind / low vision can use services of a Passage Reader of their choice during the Data Entry Skill Test. In all such cases where a Passage Reader is used, the following rules will apply:

- * Only those candidates who had opted for and used Scribe during the Written Examination and were eligible to use Scribe in the Written Examination as per Government of India Rules governing the recruitment of Physically Challenged are allowed the services of a Passage Reader.
- * The candidate will have to arrange his/her own Passage Reader at his/her own cost.
- * The Passage Reader can be from any academic discipline.
- * Both, the candidate as well as the Passage Reader will have to give a suitable undertaking, in the prescribed format with passport size photograph of the Passage Reader, confirming that the Passage Reader fulfils all the stipulated eligibility criteria for a Passage Reader as mentioned above. Further, in case it later transpires that he did not fulfill any of the laid-down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the skill test.
- * Candidate who use a Passage Reader shall be eligible for compensatory time of 10 minutes, that means time allotted to them for skill test will be 20 minutes.
- * The Passage Reader will only read the passage and typing will be done by the candidate. Passage Reader will not point out any mistakes/corrections to be made in the typing done by the candidate.
- * The Candidate should ensure that he/she is fully conversant with the procedure of the Data Entry Skill Test as per details given on the website www.epfindia.gov.in
- * Under no circumstances shall the Passage Reader touch the Key Board at any time. All the Data Entry shall be done by the Candidate himself / herself.
- * No extra time apart from the time provided shall be granted to the Candidate in the Data entry Skill Test.

Candidates using Passage Reader to please fill up the **DECLARATION** and submit alongwith the call-letter.

DECLARATION

We, the undersigned, Shri/Smt/Kum. _____ **Shortlisted Candidate** for the Data Entry Skill Test for recruitment to the post of Social Security Assistant to be held on _____ and Shri/Smt/Kum. _____ **eligible Passage Reader** for the shortlisted candidate, do hereby declare that :-

- i. The Passage Reader is identified by the candidate at own cost and as per own choice
- ii. Qualification of the candidate and the Passage Reader are as under:

Grade (whether graduate, post graduate etc.)	
Candidate	Passage Reader

- iii. The candidate is permissible to use the services of Passage Reader under the Government of India rules governing the recruitment of Persons with Disability.
2. (a) As per the rules, the candidate availing services of a Passage Reader is eligible for compensatory time for the skill test.
 3. In view of the importance of the time element, the examination being of a competitive nature, the candidate undertakes to fully satisfy the Medical Officer of the Concerned Organization that there was necessity for use of a Passage Reader.
 4. We hereby declare that all the above statements made by us are true and correct to the best of our knowledge and belief. We also understand that in case it is detected at any stage of recruitment that we do not fulfill the eligibility norms and/or that the information furnished by us is incorrect/false or that we have suppressed any material fact(s), the candidature of the applicant will stand cancelled, irrespective of the result of the skill test. If any of these shortcomings is/are detected even after the candidate's appointment, his/her services are liable to be terminated.
We further undertake to follow the rules for Passage Reader and understand that if any violation is detected at any time including after the candidate's appointment, the candidature of the candidate will stand cancelled and/ or his/her services are liable to be terminated, irrespective of the result of the skill test.

Given under our signature:-

Signature of the Passage Reader

Postal address:

STD Code:..... Phone No.....

Signature of the Candidate

Roll No.:

Postal address:

STD Code:..... Phone No.....

PHOTO OF

THE

PASSAGE

READER

Signature of Invigilator