

E-mail: zti.east@epfindia.gov.in
Tele-fax No. 2225-8921
Phone: 22258226/27



ZONAL TRAINING INSTITUTE: EAST ZONE

आंचलिक प्रशिक्षण संस्थान (पूर्वी क्षेत्र)

EMPLOYEES' PROVIDENT FUND ORGANISATION

कर्मचारी भविष्य निधि संगठन

(A Unit of National Academy for Training & Research in Social Security)

(सामाजिक सुरक्षा में प्रशिक्षण और अनुसंधान के लिए राष्ट्रीय अकादमी की इकाई)

(श्रम मंत्रालय :: भारत सरकार) : (Ministry of Labour & Employment, Govt. of India)

7, लू हसुन सरानी, तेरीटी बाजार : 7, Lu-Hsun Sarani, Terry Bazar,

नई सी.आई.टी रोड, कोलकाता - 700 073: New, C.I.T., Road, Kolkata - 700 073

No. EPFO/ZTI-EZ/ Deputation /294 /Vol.III / 525 70577 Date: 26.05.2015

To
The Regional Provident Fund Commissioner-in-charge,
NER, Bihar, Jharkand, Kolkata, Jalpaiguri & Odisha.

Sub: Filling up the post of Group – 'C' on deputation basis in Zonal Training Institute, East Zone – reg.

Ref: This Office Letter No. EPFO/ZTI-EZ/294/Deputation/Vol. III/2630-2635 & 2636-2659 dated 13.03.2015.

Sir,

Please refer to this Office Letter cited above on the subject matter.

In this regard, it is to inform that the process for selection of one SSA/SSSA (Gr. 'C') on deputation basis could not be completed owing to non-receipt of adequate number of applications in order to fill up the proposed **01(one)** vacant post at Zonal Training Institute, East Zone and it has been decided to extend the date of submission of application **upto 30th June, 2015** in order to get sufficient numbers of application to make the selection procedure competitive.

Further, in the mean time, **another post** in the cadre of SSA/SSSA is also going to **fall vacant** as the present incumbent working on deputation is completing his normal terms by June, 2015. The eligibility condition, number of post vacant etc. are as follows:

Sl. No.	Name of the post & Pay Scale	Number of post vacant	Educational qualification	Service Condition
1.	Social Security Assistant/Sr. Social Security Assistant. Pay Scale : Rs. 5200-20200 with GP Rs. 2400/- / Rs. 9300-34800 with GP Rs.4200/-	02	Essential: Degree from a recognized university or equivalent. Desirable: Having work experience/expertise in computer.	Officials of EPFO holding analogous post on regular basis with 5 years regular service in the grade and possessing the essential qualification. Applicants having experience in Administrative Wing would be preferred.

:: 2 ::

The conditions of deputation will, however, be governed by the instructions issued by the Department of the Personnel & Training as applicable to the Central Government Department/Autonomous Bodies, etc as well as EPFO. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 3 (three) years subject to further extension depending on administrative exigencies and as per rules.

It is, therefore, requested to kindly **call for application** in **enclosed proforma** from eligible candidates working in the Regional and Sub-Regional Offices under the jurisdiction your Region. The applications **complete in all respects** alongwith the required documents, viz., copies of last five years **ACR/APAR** duly attested, **Integrity Certificate, Service profile & Vigilance Clearance Certificate** may kindly be sent to this Office within **10th July, 2015**.

Further, it is clarified that only those applications that are being sent through the respective Regional Offices of Applicants shall be considered for selection.

Please acknowledge the receipt.

[Issued as per the direction of NATRSS vide Letter No. 7(8)2009/ZTI/EZ/Pt./4302 dated 29.01.2010]

Yours faithfully,

Encl: As above.

sdf

[C S Sanjay Misra]
Regional Provident Fund Commissioner-I,
Zonal Training Institute, East Zone.

Copy to:

1. The Director, NATRSS, New Delhi for kind information;
2. ACC (WB/JH/NER, BR/UP & OR/AP) for kind information;
3. RPFC (HRM), EPFO, Head Office, New Delhi;
4. RPFC (NDC), Head Office, New Delhi with the request to post the above circular on the website.
5. Dy. Director (Vigilance), East Zone for information;
6. RPFC-II/OIC of all SROs under the jurisdiction of ZTI, East Zone for necessary action.



Web Admin
1/6/15

[Signature]
26/5/2015
[C S Sanjay Misra]
Regional Provident Fund Commissioner-I,
Zonal Training Institute, East Zone.

PROFORMA FOR APPLICATION

1. Post applied for :
2. Name and Address in Block Letters :
3. Date of Birth (In Christian Era) :
4. Educational Qualification :
5. Details of employment in chronological Order (enclose a separate sheet, duly authenticated by your signature, if the space is insufficient) :

Office/Institute/Organisation	Post held	From	To	Scale of pay and last Basic Pay	Nature of Duties

6. Present Basic Pay, and Total emoluments :
Per month now drawn
7. Additional information, if any, which you :
Would like to mention in support of your Suitability for the post. Enclose a separate Sheet, if the space is insufficient
8. Whether belong to SC/ST/OBC :
9. Number of documents enclosed :
(indicate in a separate list)

Signature of the Candidate

Date:.....

Address.....

Countersigned (Employer)

Certified that the particulars of the Officer has been verified and found to be correct.

2. It is certified that no disciplinary proceedings are pending/ contemplated against the officer. The Integrity of the Officer is also certified copies ACR..... years are enclosed.

(Signature of Cadre Controlling Authority)
Head of the Department with Stamps