

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	23-04-2025 11:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	23-04-2025 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Labour And Employment
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Employees Provident Fund Organisation (epfo)
Office Name/कार्यालय का नाम	New Delhi
क्रेता ईमेल/Buyer Email	rc.ndc@epfindia.gov.in
Total Quantity/कुल मात्रा	1
Item Category/मद केटेगरी	Video Recorder for CCTV System (V2) (Q2)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	34000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	38

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Regional PF Commissioner
Plot Number-23, NDC, 1st Floor, EPFO Complex, Service Road, Dwarka Sector 23, Delhi - 110077
(Regional Pf Commissioner)

MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	Yes
--	-----

MSE Purchase Preference/एमएसई खरीद वरीयता

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

3. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Video Recorder For CCTV System (V2) (1 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively/क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक)

Technical Specifications/तकनीकी विशिष्टियाँ

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Generic	Type of Recorder	NVR
Performance	Total Number of Input Channels	32
	Maximum Recording Resolution supported	Full HD (1920 x 1080), 4K (3840 x 2160), 12 MP (4000 X 3000) Or higher
	Recording Speed for all channels (fps)	Upto 25, Upto 30, Upto 50, Upto 60 Or higher
STORAGE	Hard Disks Provided	Yes(inclusive in the scope of supply)
	Total Storage Capacity (TB) of the hard disk provided	1, 2, 4, 6, 8, 10, 12, 16, 18, 20, 24, 28, 30, 32, 36, 40, 48, 50, 60, 64, 66, 72, 80, 90, 96, 114, 120, 128, 160, 256, NA (No Hard Disk Provided) Or higher
Buyer Specific Requirements	valid BIS certificate as per IS 13252 under CSR	Yes (required)
WARRANTY / SERVICES	Warranty	1year, 2year, 3year Or higher

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Joginder Singh Yadav	110075,National Data Centre EPFO Complex Plot 23, Sector 23 Dwarka	1	15

Special terms and conditions-Version:1 effective from 09-09-2024 for category Video Recorder for CCTV System (V2)

1. Note to Buyers:

The Central Ministries/ Departments and other government buyers, as applicable, shall note that this category is covered under Scheme - II (Compulsory Registration Scheme) of BIS (Bureau of Indian Standards).

Compulsory registration of goods / articles in this category shall conform to IS 13252 (Part - 1) and shall

bear the "Standard Mark" under a license from Bureau of Indian Standards as per Scheme-II of Schedule-II of Bureau of Indian Standards(Conformity Assessment) Regulations,2018.

Buyer shall verify and confirm compliance with the applicable BIS order during the procurement and fulfilment process.

Note to Sellers:

Sellers shall offer and supply products conforming to the corresponding Indian Standard and mandatorily registration as per Scheme-2 of BIS.

Non-compliance shall result in action as per GeM IM policy.

Buyers and sellers may refer to the relevant S.O at <https://www.bis.gov.in/product-certification/products-under-compulsory-certification/scheme-ii-registration-scheme/>

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

4. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)

5. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

6. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

8. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

9. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

10. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Detailed RFP document has been included in Buyer Added Bid Specific ATC, bidders are requested to go through it thoroughly, which shall be treated as final in case of disparity (if any).

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---



कर्मचारी भविष्य निधि संगठन

EMPLOYEES' PROVIDENT FUND ORGANISATION

श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour and Employment, Govt of India
राष्ट्रीय डाटा सेन्टर / National Data Center



ईपीएफओ काम्प्लेक्स, सेक्टर 23, द्वारका, नई दिल्ली – 110077 / EPFO Complex, Sector 23, Dwarka, New Delhi – 110077

No: 37869/2561

Date: 02/04/2025

RFP DOCUMENT FOR PROCUREMENT OF CCTV SYSTEM

Employees' Provident Fund Organisation (hereafter referred as "**EPFO**") having its office at EPFO Complex, Sector 23, Dwarka, New Delhi – 110077, invites quotation from reputed agencies/firms/companies (hereafter referred as "**bidder**") through GeM Portal for providing **CCTV System** to be installed at our National Data Center at Sector 23, Dwarka, New Delhi.

BOM/Scope of Work:

Sl. No.	Item	Specifications	Qty
1	Mini Dome Indoor Camera	<ul style="list-style-type: none"> • 5MP (2592 x 1944) @ 25fps or better • 5MP (or higher) IP Network TDN • Advance Video Compression technology such as H.265 or higher • Low-Light IR Fixed Lens Dome Camera, • Min. Illumination required 0.007 lux (colour) • IR LEDs, Smart IR with up to 50m IR distance • Auto ICR (Infrared Cut Filter) 120dB True WDR • S/N Ratio 50db, Shutter Speed 1/8 - 1/30,000 • Fixed Lens 2.8mm • Field of View FoV H:90°, V:62°, BLC, HLC, WDR, 3DNR • Video Analytics: Motion Detection/Camera Tampering/Intrusion/People Counting • Alarm: 1In/1out • PoE (802.3 af) • Operating temp range: -40°C to 60° C. • Certifications: ONVIF Profile S/G/T Compliant, UL/CSA 62368-1, CE (EN 50130-4), FCC Part 15, EN 55032, RoHS (EN63000) & NDAA Section 889 compliant. 	21

2	NVR	<ul style="list-style-type: none"> • 32 Channel NVR (Network Video Recorder) • For recording upto 32CH @ 1080P with 08 nos. 3.5" SATA HDDs minimum 80TB (10TB x 8) storage • H.265codec decoding • RAID 1/5/6, NTP & Daylight saving, 01 Audio In & 01 Audio Out 3.5mm Line IN/Out, Display Ports 2 HDMI & 01 VGA • PTZ Controls, Supports Edge VA from Cameras Video • Motion Detection, Video Loss • Camera Tampering & Intrusion • System Alarm: Alarm In/Out • Disk Failure, Disk Full; Event/Alarm Action: Video Recording • System Alarm Out, Send video to full screen; iOS & Android Mode: Time/Date; Alarm; Motion Detection (MD) • Digital zoom, snapshot, backup; 2 x LAN 01 gbps • Operating Temperature –10°C to 55°C • Certification : CE, FCC, UL, RoHS & NDAA Section 889 Compliant 	1
3	Smart POE Switch 8+2	<ul style="list-style-type: none"> • 8x1000 Mbps PoE ports • 2x1000 Mbps uplink ports and 2x1000 Mbps SFP ports • Support IEEE802.3af • All port supported by MDI/MDIX auto flip & self-negon • Wall Support with lightning protection 	5
4	Hard Disk for NVR	<ul style="list-style-type: none"> • 10TB HDD to record surveillance footage for 180days Recording with 4cameras on 24x7 recording mode and 17cameras on PIR mode active with approx. 12 hours recording per day 	8
5	RJ 45 Connector	<ul style="list-style-type: none"> • RJ 45 Connectors 	100 Pcs
6	Network Cable	<ul style="list-style-type: none"> • CAT6 Networking Cable 	1050 Meter
7	Installation	<ul style="list-style-type: none"> • Installation & Service of all cameras setup including Cat6 Networking Cable laying 	1 Job
8	Miscellaneous Items	<ul style="list-style-type: none"> • Miscellaneous items and accessories like Media Converter, Wire Less Mouse, USB, HDMI Cables, etc. 	1 Job

Other requirements as mentioned in Ministry of Home Affairs OM No. IV-24011/22/2020-Prov-I/270 Dated 26.04.2024 (Annexed) mentioning the notified amendment to Public Procurement (Preference to Make in India) Order 2017 for CCTV/Video Surveillance System for Security and furtherance of the Order vide Gazette Notification dated 6th March, 2024 and MeitY's amendment notification dated 9th April, 2024 to the "Electronics and Information Technology Goods (Requirement of Compulsory Registration) Order, 2021" for the security of CCTV system.

Bid Submission:

1. Bids shall be submitted online only on GeM Portal. Tenders and supporting documents shall be uploaded through GeM Portal within the time prescribed on GeM Portal.
2. Hard copy of the Tender documents shall not be accepted.
3. While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully and get it clarified before submission of tender.
4. Bidder should ensure that the documents being uploaded are legible and wherever possible the original document should be scanned and uploaded instead of scanning the Xerox copy.
5. If the uploaded/scanned copies are found illegible, the bid will be summarily rejected.
6. All Bidders are hereby explicitly informed that conditional offers or offers with deviations from the conditions of contract, bids not meeting the minimum eligibility criteria, bids not accompanied with the requisite amount of EMD applicable, or non-fulfilment of any other requirements stipulated in tender documents are liable to be rejected.
7. Clarifications, if any, may be sought through GeM Portal only.

Eligibility Condition for Bidders & Submission of Documents

Bidder shall submit the Documents required as mentioned in Ministry of Home Affairs OM No. IV-24011/22/2020-Prov-I/270 Dated 26.04.2024 (Annexed) mentioning the notified amendment to Public Procurement (Preference to Make in India) Order 2017 for CCTV/Video Surveillance System for Security and furtherance of the Order vide Gazette Notification dated 6th March, 2024 and MeitY's amendment notification dated 9th April, 2024 to the "Electronics and Information Technology Goods (Requirement of Compulsory Registration) Order, 2021" for the security of CCTV system. Other documents required are as under:-

S No	Pre-Qualification Criteria	Documents to be submitted	Data to be filled by Bidder	Reference Page No of the Attached PDF Document
1	Bidder should be a registered partnership/ proprietorship firm/ company or any other legal entity.	Scanned copy Registration certificate/ Incorporation Certificate/ Partnership Deed of bidder along with complete address which shows that the bidder is having one of its offices in NCR.	MCA Incorporation No & date: ____ / Or reference number related to set up of the bidder along with date: _____ (to be filled by bidder)	_____ (to be filled by bidder)

2	It should be having one of its offices in NCR.	Address proof of one of its offices in NCR.	Complete address along with phone number & email id: _____ (to be filled by bidder)	_____ (to be filled by bidder)
3	The Bidder should be compulsorily registered with Department of Income Tax.	Scanned copy of PAN.	PAN Number: _____ (to be filled by bidder)	_____ (to be filled by bidder)
4	The Bidder should be compulsorily registered under GST.	Scanned copy of Goods and Service Tax Number of the bidder.	GST Number: _____ (to be filled by bidder)	_____ (to be filled by bidder)
5	The bidder should have a minimum average turnover of ₹ 68 Lakhs in the last 3 financial years.	Scanned copy of audited balance sheet of the bidder for the last 3 Financial Years OR Certificate by CA on letterhead.	Turnover in 2023-24: _____ (to be filled by bidder) Turnover in 2022-23: _____ (to be filled by bidder) Turnover in 2021-22: _____ (to be filled by bidder) Total Turnover in last 3 years: _____ (to be filled by bidder) Average Turnover in the last 3 years: _____ (to be filled by bidder)	_____ (to be filled by bidder)
6	The bidder agency should have positive net worth during the last 3 Financial Year individually.	Scanned copy of certificate from CA on letterhead.	Net worth in 2023-24: _____ (to be filled by bidder) Net worth in 2022-23: _____ (to be filled by bidder) Net worth in 2021-22: _____ (to be filled by bidder)	_____ (to be filled by bidder)
7	The bidder should submit an EMD of ₹	EMD or the relevant documents seeking exemption.	Details of the EMD: _____ (to be filled by bidder). Or details	_____ (to be filled by bidder)

	34000. Exemptions will be applicable as per extent rules.		of certificate & notification based on which exemption is sought: _____ (to be filled by bidder).	
8	Understanding of the complete RFP document	Scanned copy of this tender document with signature of proprietor/ partner/ director/ authorized signatory along with stamp on each page of this tender document and on each page of enclosures in token of his /their having acquainted himself/ themselves and accepted the entire tender documents including various conditions of contract.	Enclosed: _____ Yes/ No (to be filled by bidder))	_____ (to be filled by bidder)
9	Details of Authorized Signatory	Scanned copy of Aadhaar of the authorized signatory of the agency who has signed all the documents. If Authorized Signatory is different from proprietor/director/partner, then additionally submit power of attorney to be issued in favour of the authorized signatory.	Details of Authorized Signatory with his name, designation, mobile number, email id and address: _____ (to be filled by bidder)	_____ (to be filled by bidder)
10	Ownership details of the bidder	Scanned copy of ownership details / shareholding pattern along with details of majority shareholders of the bidder.	Details of Ownership: _____ (to be filled by bidder)	_____ (to be filled by bidder)
11	Bidder should not have been blacklisted or debarred by any Government Agency/ PSU/ Autonomous bodies.	Scanned copy of an affidavit or self-declaration that the bidder has not been blacklisted or debarred by any Government Agency/ PSU/ Autonomous bodies.	Enclosed: _____ Yes / No (to be filled by bidder)	_____ (to be filled by bidder)

12	The bidder should have a minimum experience of 3 years having undertaken similar nature of work in any government agency/ PSU/ Autonomous body during the last 3 years.	Documentary evidence viz work order/ completion certification etc indicating that the bidder have a minimum experience of 3 years having undertaken similar nature of work in any government agency/ PSU/ Autonomous body.	Experience details with name of the client, amount, and copy of work order: _____ 2023-24: _____ (to be filled by bidder) 2022-23: _____ (to be filled by bidder) 2021-22: _____ (to be filled by bidder)	_____ (to be filled by bidder)
13	Certification about local content under Public Procurement (Preference to Make in India) Order 2017	A self-certification as per para 11.1 of the Gazette Notification dated 06/03/2024	Enclosed: _____ Yes / No (to be filled by bidder)	_____ (to be filled by bidder)
14	Conformity with IS 13252: Part I : 2010 as per Amendment to the "Electronics and Information Technology Goods (Requirement of Compulsory Registration) Order 2021	A certification from BIS recognized labs as per para 3 of the Gazette Notification dated 09/04/2024	Enclosed: _____ Yes / No (to be filled by bidder)	_____ (to be filled by bidder)
15	Adherence to the Essential Requirement for Security of CCTV & Security Guidelines for CCTV Cameras	A self-certification stating that the (1) Essential Requirement for Security of CCTV as per Annexure-A of Gazette Notification dated 09/04/2024 & (2) Security Guidelines for CCTV Cameras as per Annexure-A of MeitY Office	Enclosed: _____ Yes / No (to be filled by bidder)	_____ (to be filled by bidder)

	Memorandum dated 11/04/2024 is fulfilled.	
--	--	--

Financial Bid Quotation:

1. Financial bid of only those bidder agencies will be opened who have fulfilled the conditions laid down in the technical bid.
2. Bidder agency quoting lowest amount will be awarded the tender (such agency which will be awarded with tender is hereafter referred as "**contractor**").
3. Bidder has to quote rates for each of the items and cumulative value of total items in the below format while providing containing complete details of items:

Sl. No.	Item	Unit Cost (Rs.)	Qty	Total Cost (Rs.)
1	5 MP Mini Dome with H.265 or higher	To be quoted by bidder	21	To be quoted by bidder
2	32 channel NVR (1080P) compatible to accommodate 8 x 10TB storage disks	To be quoted by bidder	1	To be quoted by bidder
3	Smart POE Switch 8+2	To be quoted by bidder	5	To be quoted by bidder
4	10 TB HDD for NVR	To be quoted by bidder	8	To be quoted by bidder
5	RJ 45 Connector	To be quoted by bidder	100 Pcs	To be quoted by bidder
6	CAT6 Network Cable	To be quoted by bidder	1050 Meter	To be quoted by bidder
7	Installation/Service/Labour Charges (One Time)	To be quoted by bidder	Lump sum	To be quoted by bidder
8	Miscellaneous Items Charges (One Time)	To be quoted by bidder	Lump sum	To be quoted by bidder
9	Comprehensive Annual Maintenance Charges	To be quoted by bidder	3 Years	To be quoted by bidder
Total Cost (Excl. Tax)				To be quoted by bidder
GST				To be quoted by bidder
Total Cost Including GST				To be quoted by bidder

4. This contract will cover all costs for labour, parts, travel coverage and consumables as may be required for successful implementation of the CCTV System.
5. Any additional camera, storage to be installed to be done during these 3 years to be covered under the rate provided above. Labour charges are covered under the Comprehensive AMC.

6. Warranty shall be application from the date of successful commissioning of the CCTV systems.
7. Replacement of faulty parts are to be covered under the Comprehensive AMC.
8. The contractor will be responsible for providing OEM warranty and assist in its enforcement throughout the warranty period.
9. Defective parts are to be got repaired or replaced with OEM genuine parts throughout the warranty period.
10. Contractor shall provide OEM genuine spares for part replacements, if any.
11. Contractor shall provide all necessary tools and instruments to their service engineers for the purpose of installing/servicing the equipment covered under contract.
12. Regular on-site maintenance work will be carried out by the contractor every quarter and the service report will be got verified by EPFO.
13. Conditional tenders of any agency quoting any condition of their own will be summarily rejected.

Other Terms and Conditions for the tender:

1. Bidder must fulfil the Criteria as mentioned in Ministry of Home Affairs OM No. IV-24011/22/2020-Prov-I/270 Dated 26.04.2024 (Annexed) mentioning the notified amendment to Public Procurement (Preference to Make in India) Order 2017 for CCTV/Video Surveillance System for Security and furtherance of the Order vide Gazette Notification dated 6th March, 2024 and MeitY's amendment notification dated 9th April, 2024 to the "Electronics and Information Technology Goods (Requirement of Compulsory Registration) Order, 2021" for the security of CCTV system.
2. EPFO reserves the right to reject any or all tenders/bids without assigning any reason.
3. Earnest Money Deposit: The Earnest Money Deposit of the unsuccessful bidders in the financial bid evaluation stage shall be returned on award of contract to a successful bidder.
4. Performance Bank Guarantee (PBG): The contractor shall deposit 3% of the awarded contract value in the form of Performance Bank Guarantee (PBG) in favour of "Regional PF Commissioner" payable at Delhi separately towards Cost of AMC for 3 years, and for rest of the cost.
5. PBG Forfeiture: The Performance Bank Guarantee (PBG) can be forfeited by order of the competent authority of EPFO in the event of any breach or negligence or non-observance of any terms/condition of contract or for unsatisfactory performance or for non-acceptance of the GeM contract. On expiry of the contract, such portion/full amount of the said PBG as may be considered by EPFO sufficient to cover any incorrect or excess payments made, shall be retained.
6. Termination of Contract: EPFO may terminate this contract with a notice of 30 days, in the event of imposition of maximum penalty on vendor for 3 consecutive quarters. However, termination of contract on breach of agreement as stipulated in the Service Level Agreement conditions will not require notice of 30 days. In the event of such termination, PBG submitted by the contractor & any balance payable to the contractor shall be forfeited.

7. Any legal dispute shall be adjudicated within the jurisdiction of Delhi.

Terms and Conditions for Service Level Agreement are as under:

1. The Contractor shall take all precautions not to disclose, divulge / or disseminate to any third party any confidential information, proprietary information on the department/office business or security arrangements (including but not limited to the Assignment Instructions, Schedules and other subsequent Agreements) and/or business of EPFO. The obligation is not limited to any scope and the contractor shall be held responsible in case of breach of the confidentiality of department's information.
2. The contractor shall undertake, at their own expense but to the satisfaction of EPFO, training to any personnel deputed by EPFO to operate/manage the devices/system, if required.
3. The contractor shall be responsible for all injuries and accidents to persons employed by them or otherwise. EPFO shall stand indemnified in respect of the treatment provided under such exigencies.
4. In the event of any loss being caused to EPFO on account of the negligence of the contractor or his representatives, the contractor shall make good such loss sustained by EPFO, either by the replacement or on payment of adequate compensation on actual basis.
5. In case the performance of the agency is found to be unsatisfactory as per operational parameters set out in the contract or not in conformity with the terms & conditions of the tender, the contract shall be terminated even before the scheduled time by giving advance notice of 1 months to this effect. In the event of premature closure of contract for reasons mentioned herein above, the PBG money deposited by the Agency shall be forfeited.
6. The contractor shall ensure that the devices are maintained with the latest firmware updates, as may be available.
7. The contractor shall make available to EPFO, all information/data associated with the devices of EPFO.
8. The contractor shall make available to EPFO, reports relating to all breakdown calls and preventive maintenance.
9. EPFO shall make the devices available to the contractor's engineer and extend necessary cooperation so that maintenance can be properly carried out.
10. EPFO will provide the contractor, timely access to locations where the services are to be provided.
11. Support has to be provided by the contractor 24 X 7 including holidays.
12. Response Time: Response time to attend the call shall be within 12 hours of logging the complaint through call/email. Resolution time to diagnose and rectify fault for minor complaints would be 12 hours and for major complaints it would be within 48 hours from the time the complaint has been lodged. The contractor shall provide an escalation matrix (minimum two levels) which would include mobile numbers and email ids.
13. In case of any breakdown in equipment, contractor shall on receipt of such complaint, send its engineer to the site for necessary rectification of such fault as per the response time mentioned above.

14. Penalty: The contractor shall respond and resolve all the complaints made by EPFO, regarding breakdown in above equipment within time as stipulated above, where such fault correction may be required. Delay will be calculated from the moment the call is logged with the contractor. In the event of the device(s) remaining unserviceable even after a period of 72 hours, EPFO will be at the liberty to engage the services of any service provider as may be available in the open market to make the device(s) serviceable again and such cost shall be borne by the contractor and shall be paid by Contractor. Provided, such delay is not due to force majeure and that the penalty to be levied be capped at 10% of the total quarterly cost for the AMC, and to be calculated on quarterly basis. In case of continued penalty for more than 3 occasions EPFO shall have an option to terminate the contract and along with forfeiture of Bank Guarantee and other penalties (if any).
15. Payments:
- a. 100% payment towards cost other than than AMC will be made upon submission of Tax Invoice after the contractor submits proof of delivery/installation verified by EPFO.
 - b. Quarterly payments shall be made towards AMC charges on completion of quarter and submission of preventive maintenance report by the vendor.
 - c. All payments shall be made in Indian Currency by means of an Account Payee/Cheque/RTGS/NEFT transfer.
 - d. EPFO shall be entitled to deduct in accordance with applicable law, Income Tax or withholding tax or other deductions (as the case may be), from any payment made to the agency and the amount so deducted shall be deemed to be a payment made to the agency. EPFO shall make available to the contractor, details of all such deductions made.
 - e. No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.
16. Force Majeure Obligations of the Parties: Force Majeure shall mean any event beyond the control of department or the Contractor, as the case may be, and which is unavoidable notwithstanding the reasonable care of the party affected and which could not have been prevented by exercise of reasonable skill and care and good industry practices and shall include, without limitation, the following:
- a. War, hostilities, invasion, act of foreign enemy and civil war;
 - b. Rebellion, revolution, insurrection, mutiny, conspiracy.
 - c. Epidemics quarantine and plague;
 - d. Earthquake, cyclone and other natural disasters.
17. Governing Laws and Settlement of Dispute: Any claims, disputes and differences (including disputes regarding the existence, validity or termination of this contract) arising out of or relating to this contract including interpretation of its terms shall be resolved through joint discussion of the Authorized Representatives of the concerned parties. However, if disputes are still not resolved within a period of 30 days, then the RPFC-I, ASD – IT (Procurement) of IS Division of EPFO is the sole arbitrator to decide the same and his decision will

be treated as final and binding on both the parties as per the provisions of the Arbitration and Conciliation Act 1996. If difference still persist even after arbitration and there are compelling reasons to go to court, it will be decided in courts of Delhi only.

18. Jurisdiction of Court: This Contract is governed by the laws of Republic of India and shall be subject to the exclusive jurisdiction of the courts in Delhi.