தொழிலாளர் வருங்கால வைப்பு நிதி நிறுவனம்
கர்மचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
(தொழிலாளர் மற்றும் வேலை வாய்ப்பு அமைச்சகம், இந்திய அரசு)
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(MINISTRY OF LABOUR AND EMPLOYMENT, GOVT. OF INDIA)
மண்டல அலுவலகம்/क्षेत्रीय कार्यालय/REGIONAL OFFICE
பவிஷ்ய நிதி பவன், என்.ஜி.ஓ. 'பி' காலனி, திருநெல்வேலி-627 007.
भविष्य निधि भवन, एन.जी.ओ."बी" कॉलोनी, तिरुनेलवेली-627 007
Bhavishya Nidhi Bhawan, N.G.O. 'B' Colony, Tirunelveli – 627 007.
(Ph:0462-2554608, Fax:0462-2554600, E-mail: ro.tirunelveli@epfindia.gov.in)

सं.तना/सीबीई/तिरु/प्रशा.।।/स्टाफ कार/2021 दिनांक:19.07.2021

विषयः वाहन आपूर्ति के लिए निविदा सूचना - से संबंध में ।

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, तिरुनेलवेली (श्रम एवं रोज़गार मंत्रालय, भारत सरकार) द्वारा पंजीकृत यात्रा एजेंसियों से मासिक आधार पर ड्राइवर के साथ भाड़े के लिए एक (Mid-size Car) वाहन (मोडलः स्विफ्ट डिज़ायर / हुण्डाय असेंट / टोयोटा इटियोस / होंडा अमेज़ / टाटा इंडिगो सीएस या ईसीएस या समान प्रतिष्ठित ब्रांडेड़ कार, जो 2019, 2020 और 2021 से आधिक पुरानी मॉडल नहीं होगी) हेतु मोहरबंद कोटोशन आमंत्रित कियो जाते हैं । इच्छुक एजेंसियों अपनी बोलियां अर्थात (i) तकनीकी बोली (ii) वित्तीय बोली को दो अलग-अलग लिफाफों में जमा कर सकती हैं । मोहरबंद विविदा युक्त लिफाफे पर "वाहन किराए पर लेने के लिए तकनीकी बोली" और "वाहन किराए पर लेने के लिए वित्तीय बोली" लिखा होना चाहिए ।

निविदा संदर्भ संख्या	07/2021
निविदा दस्तावेज का मूल्य	रु.500/-
बयाना जमा	रु.10,000/-
निविदा प्रपत्र जमा करने की अंतिम तिथि	02.08.2021 को अपराह्न 05.00 बजे
निविदा खोलने की तिथि एवं समय	03.08.2021 को अपराह्न 03.00 बजे
पत्राचार की पता	क्षेत्रीय भविष्य निधि आयुक्त, कर्मचारी भविष्य निधि संगठन, एन.जी.ओ., "बी" कॉलोनी, तिरुनेलवेली-627 007.
बयाना और निविदा की राशि भेजे जाने हेतु अधिकारी का नाम एवं पदनाम	"क्षेत्रीय भविष्य निधि आयुक्त" क्षेत्रिय कार्यालय, तिरुनेलवेली के पक्ष में तिरुनेलवेली में देय डिमॉड़ ड्राफ्ट

निविदा दस्तावेज एवं उससे संबंधित निबंधन और शर्तें का ब्योरा सभी कार्य दिवसों पर पूर्वाह्न 10.00 बजे से अपराह्न 05.00 बजे तक क्षेत्रीय भविष्य निधि आयुक्त का कार्यालय, कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, तिरुनेलवेली, तमिल नाडु से प्राप्त कर सकते हैं या कर्मचारी भविष्य निधि संगठन की वेब-साइट www.epfindia.gov.in→ Miscellaneous→Tenders/Auctions से डाउनलोड़ किया जा सकता है । क्षेत्रीय भविष्य निधि आयुक्त, बिना किसी कारण बताए पूरी तरह से या आंशिक रूप से एक या सभी निविदाओं को रद्द करने का अधिकार अपने पास सुरक्षित रखता है ।

के.वी. सुदर्शन राव

(के.वी. सुदर्शन राव)
सहायक भविष्य निधि आयुक्त

कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(MINISTRY OF LABOUR AND EMPLOYMENT, GOVT. OF INDIA)
क्षेत्रीय कार्यालय / REGIONAL OFFICE
भविष्य निधि भवन, एन.जी.ओ. 'बी' कॉलोनी, तिरुनेलवेली – 627 007
Bhavishya Nidhi Bhawan, N.G.O. 'B' Colony, Tirunelveli - 627 007.
(Ph:0462-2554602 to 2554611, Fax:0462-2554600, E-mail: ro.tirunelveli@epfindia.gov.in)

No. TN/CBE/TNY/Adm. II/Staff Car/2021 Date : 19.07.2021

Sub: Tender Notice for supply of Vehicle – Reg.

Sealed quotations are invited by the Employees' Provident Funds Organization, (Ministry of Labour & Employment, Govt. of India) Regional Office, and Tirunelveli from registered travel agencies for hiring of a mid-size car (Swift Desire/Hundai Ascent/Toyota Etios/Honda Amaze , Tata Indigo CS or ECS or similar reputed branded cars, model not older than (2019 , 2020 & 2021) on monthly basis along with driver. Interested agencies may submit their bids i.e.(i) Technical Bid (ii) Financial Bid in two separate envelops super scribed as"Tecnical Bid for hiring of Vehicle" and "Financial Bid For hiring of Vehicle".

Tender Reference No	07/2021
Price of Tender Documents	Rs.500/-
Earnest Money Deposit	Rs.10000/-
Last date of submission of Tender	02.08.2021, 05.00 P.M
Tender opening date & Time	03.08.2021, 03.00 P.M
Address for Communication	The Regional PF Commissioner Employees' Provident Fund Organization N.G.O "B" Colony Tirunelveli-627007
Designation and details of Officer in whose name Earnest money and cost of tender tender to be drawn	DD in favour of "The Regional PF Commissioner" Payable at Tirunelveli.

The tender forms along with tender conditions can be obtained from the office of the Regional PF Commissioner, EPFO, Tirunelveli, Tamilnadu on any working day from 10.00 A.M to 05.00 P.M or can be downloaded from the EPFO website www.epfindia.gov.in> Misellaneous>Tenders/Auctions. The Regional PF Commissioner reserves the right to reject any or all the tenders fully or partly without assigning any reason thereof.

(K.V.Sudharsan Rao)
Assistant PF Commissioner

The terms and conditions are as follows:-

1. All expenses / charges of the driver, oil, petrol /diesel, insurance, taxes, reparis , mobile phone charges and maintenance etc., of the vehicle, by whatever name called will be borne by the second party.
2. The vehicle should have been registered as taxi or public transport (with yellow number plates) with the Regional Transport Authority as applicable.The vehicle shall also be produced for physical inspection before signing of the contract.
3. The driver and the vehicle must comply with all the provisions of the Motor vehicle Act and other relevant laws. The driver must wear the Uniform (White Safari Suit / White shirt-pants) at all times. His services will be subject to satisfaction of the Controlling Officer. Any driver once removed on instructions of an Officer shall not be employed with any other Officer in the Department.
4. The second party/driver will be wholly and solely responsible for an liable to all legal and financial consequences arising out of rash driving/accident etc.,
5. The mileage will be counted from the office of the first party.
6. The mileage and the time consumed for fuelling/ repair and maintenance of the vehicle will be excluded.
7. In case the vehicle breaks down the staff/officer of the office shall be at liberty to hire a taxi to reach the place of meeting or destination .
8. In case the vehicle is under repair or the driver is absent, or the driver is found drunken alternative vehicle and driver will be provided by the second party within half-hour. However in case, second party fails to do so, or the alternative vehicle/driver is not upto mark, the first party will be entitled to hire another chauffer-driven vehicle and recover the charges for the same along with penalty @ Rs.1500/- per day from the second party.
9. The vehicle hire agreement can be terminated by the either party after serving 45 days advance notice on the other party.
10. The vehicle and the driver should be eligible/willing to travel outside the territorial jurisdiction of the Region/Zone also.
11. On the basis of monthly bills raised by the second party, the hire charges will be paid through account payee cheque / NEFT after deduction of Tax at source as per the Provisions of the Income Tax Act as applicable.
12. For the purpose of calculating hire charges payable, Log Book shall be provided by the second party. Form of the Log Book will be the same as maintained by the Central Government/EPF Department for their official vehicle. The Log Book shall be maintained by the second party & it has to get the same verified on day to day basis from party either himself or through an officer designated by him. After the completion of the contract, the Log Book shall be submitted to the first party.
13. The time limit for reporting of the driver/vehicle should be followed strictly and in the Case of delay of more than half an hour, the first pary will be entitled to hire another Chauffer driven vehicle and recover the charges for the same from the hiring charges payable to the second party. Along with penalty of Rs.1000/- per day of such default.
14. In case timely and proper maintenance & repairs of the vehicle are not carried out be the second party, the first party will be within its right to carry out the repairs and Deduct the amount from the hire charges payable. The hire agreement will be terminated if the vehicle is not kept in well-maintained condition by issuance of 15 days notice in advance.

15. All the expenses and legal formalities relating to the vehicle should be borne and performed by the second party.
16. The period of contract shall be intially for three months from the date of awarding the contract and subsquent quarterly renewal for the period of one year, on the sole discretion of EPFO on existing/revised terms and conditions.
17. The monthly hire charges will be inclusive of the all taxes levies, cess etc. except specifically provided as otherwise.
18. The second party will submit a monthly bill for hire charges for distance of 2300 kms on or before 15 of the following month and payment will be made by the first party accordingly. However, the total running of vehicle will be reviewed at the end of the agreement. Payment of the remaining mileage in excess (after the offset mentioned above) will be made.
19. The rates can be renegotiated in case of an increased/decreases in the price of fuel beyond 10 % over the price prevailing as on the date of signing of the contract.
20. Charges towards Toll and parking would be reimbursed as per actual.
21. The driver should be will mannered, experienced and must carry a mobile phone (at the cost of successful bidder). The driver should possess a valid driving license for LMV.
22. The second party will be required to furnish bank Guarantee in the name of CBT, EPF for an amount of 5% of the total work order at the time of award of contract, which will be released to the second party after one month on satisfied completion of the contract.No interest shall be paid on the deposited amount.
23. The Regional PF Commissioner , Tirunelveli, reserve the right to extend the date of receipt or quotations or to cancel the tender notice without assigning any reason.
24. Vehicle should preferably be not older than 2017 model.
25. The duty hours for the drivers and vehicle will be from 8.30 AM to 7.30 PM on all days. In case of emergency driver can be retained for 24 hours duty and over time shall be allow.
26. All the disputes arising shall be resolved before the competent court having jurisdiction/area located in Tirunelveli.
27. Minimum running Km per month of the vehicle shall be 2300 KM

The Regional PF Commissioner-I,
Employee's Provident Fund Organisation,
(Ministry of Labour, Government of India),
Regional Office,
Bhavishyanidhi Bhawan,
NGO "B" Colony, Perumal Puram,
Tirunelveli-627007.
Contact No: 0462-2554603.

EMPLOYEES' PROVIDENT FUND ORGANISATION
REGIONAL OFFICE, TIRUNELVELI.

ANNEXURE-I

TECHNICAL BID

1. Name of the Agency: ----------

2. Taxi Operator Licence: ----------

(Attaach Photocopy)

3. Address: ----------

(Attach documentary Proof)

4. Telephone No. Office ----------

Mobile No: ----------

6. Details of Vehicle (attach separate sheet if required)

	Regn. No.	Make	Model(Year)
1.			
2.			
3.			
4.			
5.			
6.			

5. PAN/TAN No: (attach copy) ----------

6. Service tax No. (attach copy) /GST. ----------

7. List of clients, Name of the Contact person. Telephone No. (Please enclose) ----------

Signature of Owner/Partner/Authorised Signatory
(with firm/company seal & date)

EMPLOYEES' PROVIDENT FUND ORGANISATION
REGIONAL OFFICE, TIRUNELVELI.

ANNEXURE-II

FINANCIAL BID

Registration number ----------

Vehicle Class & Name / Brand ----------

Mfg.Year ----------

Fuel Used ----------

Engine No. ----------

Chasis No ----------

Horse Power ----------

Duration	Over time	Minimum Hours per day	Minimum Kms per month	Hire Charges per Month (Inclusive all tax/Vat etc.)	Extra Charges beyond 2300 Kms per month	Night duty/halt charges
From..... To.....	Rs..... Per night & no over time	10 Hours	2300 Kms/Month	Rs.....	Rs..... per Km.	

Signature of Owner/Partner/Authorised Signatory
(with firm/company seal & date)