कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
(श्रम एवं रोज़गार मंत्रालय)(Ministry of Labour and Employment)
क्षेत्रीय कार्यालय,कोट्टयम – 686001/ Regional Office, Kottayam - 686001
आदित्यशबरीटवर्स, पोस्टआफिसरोड, तिरुनक्कारा/Adithya Sabari Towers, Post Office Road, Thirunakkara
फैक्सFax : 0481-2304708 / कार्यालय Office : 0481-2300937, 2561718 email: ro.kottayam@epfindia.gov.in

के आर/के टी एम/ई डी पी/कंप्यूटर/2018 दि. 29.10.2018

निविदा सूचना

विषयः- लैपटॉप एवं प्रबंधनीय नेटवर्क स्विच की खरीद के लिए निविदा - के संबंध में।

इस कार्यालय में डेस्क टॉप कंप्यूटर, लैपटॉप कंप्यूटर, प्रबंधनीय नेटवर्क स्विच एवं एम एस ऑफीस सॉफ्टवेयर वितरित करने के लिए इच्छुक दलों से मुहरबंद सक्षम निविदाएँ आमंत्रित की जाती हैं। आवश्यक वस्तुओं विवरण एवं खरीदी के शर्त एवं निबंधन अनुलग्नक में दिया गया है।

निविदा प्राप्त करने की अंतिम तिथि 15.11.2018 के अपराह्न 2 बजे है। इच्छुक दल अपनी निविदा निर्धारित प्रपत्र में भरकर, उद्धृत राशि के 5% के समान रकम के लिए, सहायक भविष्य निधि आयुक्त, क भ नि सं, कोट्टयम के नाम पर लिए गए ई एम डी के साथ प्रस्तुत करें। "**डेस्कटॉप पी सी/लैपटॉप/नेटवर्क स्विच के वितरण के लिए निविदा**" अभिलिखित करके तथा सहायक भविष्य निधि आयुक्त/कार्य.अधि., क भ नि सं, क्षेत्रीय कार्यालय, आदित्या शबरी टवर, पोस्ट ऑफीस रोड, कोट्टयम के पते पर मुहरबंद लिफाफे में प्रस्तुत करें ताकि प्राप्त करने की अंतिम तारीख से पहले इस कार्यालय में पहूँच जाए।

भवदीय,

स. वि.

(संदीप बिस्वास)
सहायक भविष्य निधि आयुक्त

स.भा
बाद

कर्मचारी भविष्य निधि संगठन
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(श्रम एवं रोज़गार मंत्रालय)(Ministry of Labour and Employment)
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KR/KTM/EDP/COMPUTER/2018 Dated : 29-10-2018

QUOTATION NOTICE

Sub : Quotation for purchase of Laptop and Manageable Network Switch- reg

Sealed competitive quotations are invited from interested parties for supply of Desktop computer, Laptop Computer, Manageable Network Switch and MS Office Software to this office. The details of the items required and the terms and conditions of purchase are given in the annexure.

The last date of receipt of quotation is 15-11-2018 by 2 pm. The interested parties may submit their quotation in prescribed format along with EMD for an amount equal to 5% of the quoted amount drawn in favour of Assistant Provident Fund Commissioner, EPFO,Kottayam. The quotation shall be submitted in sealed cover super scribed as 'Quotation for supply of Desktop PC/Laptop/Network Switch' and addressed to Assistant Provident Fund Commissioner/OIC, EPFO, Regional Office, Aditya Sabari Tower, Post Office Road, Kottayam and should reach this office before the last date of receipt of quotation.

Yours faithfully

29/10/18

(SANDEEP BISWAS)
Asst. Provident Fund Commissioner

29/10/18

29/10/18

TERMS & CONDITIONS

1. Quotation duly filled in accompanied by necessary documents will be received only up to the time and date mentioned in the Notice calling for quotations.
2. The Assistant P. F Commissioner/OIC, EPFO, Kottayam reserves the right the extend the date of receipt of quotations or to cancel the Notice calling for quotations.
3. All the rates must be written legibly in words only. Corrections if any shall be authenticated.
4. The rate quoted shall be valid for 6 months.
5. The Assistant P.F Commissioner/OIC,EPFO,Kottayam reserves the right to cancel any of the items mentioned in the list and to accept or reject the quotation in full or in part. The quotation will be finalized taking the items available in **"Government E Markeing Portal"** also into consideration.
6. The rate quoted shall be exclusive of GST. Present rate of GST for each item shall be clearly mentioned in the quotation.
7. The rate quoted shall be inclusive of the transporting cost of the item. The item should be supplied to the EDP Section of the office.
8. The payment will be made after successful installation of the items and after production of warranty certificate for the items.
9. The warranty of each item should be specifically mentioned in the column provided in the quotation format. It may please be noted that the Laptop must have an **onsite Warranty of 5 years through OEM.**
10. The item supplied shall be of the specification mentioned in the Quotation Notice/Purchase Order. If any of the item supplied is not in order with the specification mentioned, the item will be rejected and no payment will be made.
11. The quotation shall be accompanied by EMD for amount equal to 5% of the quoted amount in the form of DD drawn in favour of Assistant Provident Fund Commissioner, EPFO, Kottayam. Quotation received without EMD will be rejected. EMD will be returned on finalization of the bid.
12. Last date of receipt of quotation is 15-11-2018 by 2 pm. The interested parties may submit their quotation in sealed cover super scribed 'Quotation for supply of Desktop PC/Laptop/Network Switch' and addressed to Assistant Provident Fund Commissioner/OIC, EPFO, Regional Office, Aditya Sabari Tower, Post Office Road, Kottayam - 686001.

FORMAT OF QUOTATION

1.	Name ,address & telephone number of the quotationer	
2.	Income Tax – Pan No.	
3.	GST No.	

Sl No	Item with specification	Model/Make /Warranty Period	Qty.	Amount Quoted	GST	Total
1.	Laptop with following specification. Processor- Intel Core i7-7500U(upto 3.5 Ghz,4MB cache,2 cores) - Hard Disk – 1 TB SATA, RAM- 8GB DDR4 (expandable upto 16 GB) Built in Web Camera,Wireless LAN, Bluetooth features. USB 3.0 Ports, HDMI Ports & VGA Port On board Gigabit Lan Port, Integrated Graphics Card Multi card slot for Memory card, Non Touch 14" /15" Display Screen, Optical DVD-RW Drive, Power Adapter, Carry case Good Quality MIC and minimum 5W built in speaker. Windows 10 Professionel Operating system Pre- Loaded. BIS,ROHS & Energy Star Certification Minimum 4 hours Battery Backup or higher. 5 Years on-site warranty period through OEM		1 No.			
2.	Manageable Network Switch Product Discription - Catalyst 2960 **Plus** 24 10/100 + 2T/SFP **LAN Base** Product Part No. WS-C2960+24TC-L		1 No.			

Name & Signature of Quotationer

1.	Name ,address & telephone number of the quotationer	
2.	Income Tax – Pan No.	
3.	GST No.	

Sl No	Item with specification	Model/Make /Warranty Period	Qty.	Amount Quoted	GST	Total
3.	Desktop Personal Computer with following specification. Processer-Intel Core i7-3770 3.4 GHz 8 MB Cache or better Chipset Intel Q77 Express or higher Memory 4 GB 1333 MHz DDR3 RAM with 32 GB Expandablility or better, 500 GB HDD 7200 rpm or higher, 18.5" LED/TFT Digital Colour Monitor or better, DVD Read/Write 8x , Networking 10/100/1000 on board integrated network port, Windows 10 Professional Preloaded OS,		2 No.			
4.	Microsoft Office ProPlus 2016 Single OLP C		3 No.			

Name & Signature of Quotationer