



कर्मचारी भविष्य निधि संगठन EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. of India)

क्षेत्रीय कार्यालय / Regional Office

भविष्य निधि भवन, न्यू ब्लॉक नं 10, आयकर कार्यालय के पीछे, नवनगर, हुबली-580025

Bhavishya Nidhi Bhavan, New Block No.10, Behind Income Tax Office, Navanagar, Hubballi -580025

TELE: 2324806 2323206

FAX: 2220762

E-mail: sro.hubli@epfindia.gov.in

संNo. कर्ना KN/हुबलीHBL/प्रशाADM/CT/2018-19

दिनांक Date: 08-06-2018

कार्यालय निविदा मंगवाने के लिए नोटिस

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, हुबली द्वारा जिला कार्यालय, बेलगाम में कार्यालय हेतु लगभग 1110 क्षेत्र स्थान हेतु सील बंद निविदाएं आमंत्रित की जाती हैं। ईच्छुक व्यक्ति कार्यालय समय में क्षेत्रीय कार्यालय आकर प्रस्ताव नियम व शर्त प्राप्त कर सकते हैं। अथवा कर्मचारी भविष्य निधि संगठन वेबसाइट www.epfindia.gov.in / <https://eprocure.gov.in/cppp/> के द्वारा टेंडर लिंक में जाकर प्रारूप डाउनलोड कर सकते हैं। उक्त टेंडर बंद लिफाफे में दिनांक 02-07-2018, 01.00 pm बजे के पूर्व कार्यालय में जमा हो जाने चाहिए।

निविदाकर्ता द्वारा बंद लिफाफे के ऊपर “कार्यालय भवन हेतु निविदा” लिखा जाना चाहिए।

के. चक्रपाणि
(के चक्रपाणि)

सहायक भविष्य निधि आयुक्त
क्षेत्रीय कार्यालय, हुबली।

सेवा में,

वेब प्रशासन इस अनुरोध से की उपरोक्त समाचार को इस कार्यालय के वेब साइट पर लोड करें।



कर्मचारी भविष्य निधि संगठन EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. of India)

क्षेत्रीय कार्यालय / Regional Office

भविष्य निधि भवन, न्यू ब्लॉक नं 10, आयकर कार्यालय के पीछे, नवनगर, हुबली-580025

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TENDER NOTICE FOR OFFICE ACCOMODATION AT BELGAUM CITY

Employees' Provident Fund Organisation, a Statutory Body under the Ministry of Labour and Employment, Government of India requires Office Commercial accommodation for its District Office, at Belagavi, measuring Carpet Area around 1110 sqft in easily approachable areas of Belagavi city.

The interested owners may send their Offers / Bid in prescribed format on or before 02/07/2018 by 02:00PM by name to the undersigned at the address given below in two bid system, viz., (1) Technical bid and (2) Financial bid system.


Terms and Conditions : Tender form can be obtained from the above address or from District Office Belagavi, No.292/A, New Good shed road, Opp. Swaroop theatre, Belagavi on all working days between 10.00 AM to 05.00 PM up to 02/07/2018 01:00 PM by paying of Rs.500/- through Demand Draft in favour of Regional P F Commissioner, Regional Office, Hubballi, payable at Hubballi.

The Technical bids will be opened at 4.00 PM on 03/07/2018 the Financial bid of the bidders who are declared successful in the Technical Bid will be opened on the same day at 5:00PM.

The offer is to be submitted in Two-Bid System, duly filled FORM-A (containing the Technical Details of the premises) along with the required documents as per the checklist and Terms and Conditions should be submitted in a cover marked clearly as 'Technical Bid', FORM-B should be submitted in a cover clearly marked as 'Financial Bid'. Both the covers should be put in a big single cover super scribed with "Tender for Office Accommodation for District Office, Belagavi". All the covers should be properly wax sealed and submit the tender bid documents to following address :

Sri. K Chakrapani
Asst P F Commissioner
Employees P F Organisation
Regional Office, New block No.10, Behind Income Tax Office,
Navanagar, Hubballi - 580 025.

● The Tender should be submitted to the undersigned on or before 02/07/2018 by 2:00PM so as to open the Technical Bid on the day 03/07/2018 at 4.00PM at Regional Office, Hubballi.


(K Chakrapani)
Asst. P F Commissioner(Adm)
Regional Office, Hubballi.

FOR HIRING OF OFFICE COMMERCIAL
ACCOMODATION FOR DISTRICT OFFICE BALAGAVI
: TERMS AND CONDITIONS :

- 01). The offer should be valid for 4 (four) months from the date of opening of quotations.
- 02). The proposed premises should be commercial premises.
- 03). The Building should be ready to occupy immediately.
- 04). The premises should be located near Bus Stand / Railway Station of BALAGAVI.
- 05). Physical inspection of the premises offered for hire will be carried out to verify whether the offer complies with the Technical Specifications or otherwise.
- 06). The opening of financial Bids shall be done the same day. The Financial bids of only those offers will be opened which are short listed after assessing the suitability of the commercial accommodation terms and conditions offered, compliance to Technical Specifications, and verification of their credentials. This will be done by the Committee constituted for the purpose.
- 07). The premises should have been constructed as per the approved plan issued by the local body, An attested copy of the approved plan should be enclosed along with the offer.
- 08). The Owner should have the completion / Occupancy Certificate issued from the local body for the building and an attested copy of the same should be submitted along with the offer.
- 09). The Fire Clearance from the competent authority should have been obtained, If applicable as per the National Building Code -2005. A copy of the same should be submitted along with the offer.
- 10). The building should be legally free from all encumbrances, The owner has to submit a certificate stating that no case is pending against the property in any court of law for which offer is given.

- 11). A key plan of the building should be enclosed along with offer.
- 12). The owner of the Building has to clearly mention whether he/she is ready to accept Fair Rent to be fixed by Karnataka Public Works Department, Balagavi or the rent which he/she quotes, Whichever is lower.
- 13). The owner he/she has shall submit Fair Rent Certificates issued by KPWD Balagavi immediately after acceptance of tender.
- 14). The owner has to provide sufficient Electrical Load, internal wiring for Lights, Fans, Electrical, Power Points for Air Conditioners as per the requirement of the Organization.
- 15). Provision for inverter for 2 KV UPS and proper internet wiring.
- 16). Sufficient Water Supply should be available. Sources of Water Supply need to be mentioned.
- 17). The Regional P.F. Commissioner, Hubballi reserves the right to accept / reject any or all the offers Without assigning any reason thereof.
- 18). The Owner has to sign all the papers of tender document in token of having understood the terms and conditions.
- 19). The minimum lease agreement will be entered for minimum period of 5 years. The lease agreement may be extended for another 5 years on mutual terms and conditions with an enhancement of rent by 15% hike or CWD fair rent whichever is less after completion of five year.
- 20). The owner has to mention whether he/she is ready to bear the cost of registration of the Lease Deed. If partly, percentage of cost to be borne should be mentioned.

21). All the details and documents mentioned in the tender form must be submitted. Tender having incomplete details / documents will summarily rejected. However, the committee may give an opportunity to the bidder to furnish the balance details / documents within the specified time.

The committee may also call for any additional details / documents from the bidder, if required, The owner, before submitting the tender, should satisfy himself / herself about correctness and authenticity of the details and documents submitted. Submission of wrong details / documents would render the tender form invalid.

Signature of the Owner with Date.

CHECK LIST FOR HIRING OF OFFICE ACCOMMODATION
FOR DISTRICT OFFICE, BALAGAVI

Technical Bid :

- FORM -A
- Copy of Ownership Certificate – Khata / Sale Deed etc.,
- Copy of Latest Tax Paid Receipt for the Commercial Use of Building.
- Latest Encumbrance Certificate.
- Certificate from owner declaring that no case is pending in any court of law against property offered.
- Copy of Approved Plan from the Local Body.
- Fire Clearance from the Fire Department, if comes under the audit.
- Key Plan of the Premises.
- Details of Availability of Electrical Load and Water Facility.
- Copy of the Latest Electricity Bill.
- Whether willing to accept Fair Rent to be fixed by KPWD, BALAGAVI.
- Whether willing to sign EPFO's standard Lease Deed with the condition to renew the lease deed after five years with 15% enhancement of rent or rent or KPWD fair rent whichever is less after completion of five years.
- Certificate of Validity of Offer for 4 months.
- Owner has to clearly state whether he/she is ready to bear cost towards registration of Lease Deed. If owner is willing to bear part of cost towards registration percentage of cost to be borne by owner should be clearly mentioned.

**FORMAT FOR SUBMITTING QUOTATION FOR HIRING OF OFFICE COMMERCIAL
ACCOMODATION FOR DISTRICT OFFICE BALAGAVI**

FORM-A (TECHNICAL BID)

I. PARTICULARS OF THE PREMISES

(A) _____ :

(B) Distance from the Railway Station :

(C) Distance from nearest Bus Stop :

(D) Name & Address of the Owner :

(E) Pan No. :

(F) Adhaar Card No. :

II. AREA

(A) Plinth Area :

(B) Carpet Area :

(C) Is the premises ready for occupation :

III. SUITABILITY OF THE PREMISES

(A) Electrical Installation

(1) To be provided by tenant / owner :

(2) Available Electrical Load :

(B) Adequate Parking Facility : YES / NO

If Yes, whether covered or open &
whether adjacent to the main
premises :

(C) Water Source

- (1) Availability of Municipal Connection :
- (2) Availability of Ground Water :

(D) Whether Copies of Registered Documents of the Property, plan, approval and other NOC's If any are enclosed (YES/NO). :

(E) Lease Deed

- (1) Is the Owner Prepared to execute a deed of 5 years / 10 years. :
- (2) Is he/she agreeable for renewable of lease beyond the initial period of lease (Premium not more than 15% after 5 years) / PWD rates whichever is less. :
- (3) Whether the owner ready to accept and execute lease deed based on EPFO's standard format of Agreement. :

Date:

Place:

Signature of the Owner with Date.

FORM-A (FINANCIAL BID)

I. RENT QUOTED

- (A) Per Sq.ft (Rentable Carpet Area) :
- (B) Service / Maintenance Charges, If any
Total :
- (C) Whether ready to accept the fair rent to :
be fixed by KPWD, BALAGAVI :

OR

the rent which he/she quotes

WHICHEVER IS LOWER?

II RENT AND TAXES

- (A) Approximate amount per annum :
- (B) To be paid by the owner / or the tenant :

III. STAMP DUTY REGISTRATION CHARGES

- (A) Approximate amount involved :
- (B) Is the owner prepared to bear the charges? :
if partly indicate the percentage

Date:

Place:

Signature of the owner with date