



कर्मचारी भविष्य निधि संगठन

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

Employees' Provident Fund Organisation

(Ministry of Labour & Employment, Government of India)

क्षेत्रीय कार्यालय, नरोडा / **Regional Office, Naroda**

शंकर विजय साँ मिल कम्पाउण्ड, जी.डी. हाईस्कूल बस स्टोप के पास
नरोडा रोड, सैजपुर बोघा, नरोडा, अहमदाबाद - 382345

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No.GJ/RO/NRD/CT/VAHAN/2019/332

Date - 18/03/2019

वाहन के लिये निविदा नोटिस

कर्मचारी भविष्य निधि संगठन, शंकर विजय साँ मिल कम्पाउण्ड, नरोडा रोड, अहमदाबाद, गुजरात एक वर्ष की अवधि के लिए अनुबंध के आधार पर एक वाहन किराये पर लेना चाहता है।

ईछुक पंजीकृत ट्रावेल अर्जेसिया, भविष्य निधि संगठन की वेब साइट www.epfindia.gov.in पर जा कर इसकी सूचना प्राप्त सकते है तथा 02/04/2019 को दोपहर 3:00 बजे तक नवीनतम सीलबंध कवर मे अपना निविदा जमा कर सकते है। सीलबंध कवर के उपर "वाहन के लिए कोटेशन" लिखकर पंजीकृत डाक द्वारा ऊपर दिए गए कार्यालय के पते पर भेज सकते है या क्षेत्रीय कार्यालय, नरोडा मे सीलबंध कवर मे जमा कर सकते है।

2019

(रजत कुमार दमच्या)

सहायक भविष्यनिधि आयुक्त

क्षे. का. नरोडा

DETAILS OF BIDDER

01.	Name, Address & Telephone No. of the Bidder	
02.	PAN/TAN No.	
03.	Aadhar Card No.	
04.	Service Tax Registration No./ VAT No./Shops & Establishment Registration No./GST No. etc,	
05.	Year/Make/Model of the Car with Registration No.	
06.	EPF/ESIC/Labour etc, Registration No., if any	
07.	DD Details : 1) Tender Document Fee 2) Earnest Money Deposit	

Name & Signature of Bidder with Seal

ANNEXURE "A"

Registration No. : _____

Vehicle Class : _____ Motor Cab.

Mfg. Year : _____

Engine No. : _____

Chasis No. : _____

Name & Signature of Bidder with Seal

ANNEXURE – "B"

Duration	Over Time	Minimum Hours per day	Minimum Kms. Per Month	Hire Charges Per Month	Extra Charges Beyond _____ kms in year
From : _____ To: _____	Rs. _____/- Per night & no over time	10 Hours	1600 Km Adjustable for 1 Month	Rs. _____/-	Rs. _____/- per kms

Name & Signature of Bidder with Seal

ANNEXURE "C"

The Conditions for the Tender are as below:-

1. All Expenses/Charges of the driver, oil, petrol/diesel, insurance, taxes, permit charges if travel outside the Gujarat State, repairs and maintenance etc, of the vehicle, by whatever name called will be borne by the car provider(herein after called as Second Party).
2. The driver and the vehicle must comply with all the provisions of the Motor Vehicle Act and other relevant laws. The Vehicle has to be in good working condition preferably a model of manufacturing of 2017 or onwards. The driver must wear the Uniform at all times. His service will be subject to satisfaction of the Controlling Officer. Any driver once removed on instructions of an Officer shall not be employed with any other Officer in the Department.
3. The Second Party/driver will be wholly and solely responsible for an liable to all legal and financial consequences arising out of rash driving/accident etc.
4. The mileage will be counted from the office of the first party.
5. The mileage and the time consumed for fuelling repair and maintenance of the vehicle will be excluded.
6. In case the vehicle breaks down or is under repair or the driver is absent, or the driver is found drunken alternative vehicle and driver will be provided by the second party within half-hour. However in case second party fails to do so, or the alternative vehicle/driver is not up-to mark, the first party will be entitled to hire another chauffer-driver vehicle and recover the charges for such time period alongwith penalty at Rs.1,500/- per day form the second party.
7. The vehicle hire agreement can be terminated by either party after serving 30 days advance notice on the other party.
8. The vehicle and the driver should be eligible/willing to travel outside the territorial jurisdiction of the Region/Zone also.
9. On the basis of monthly bills raised by the second party, the hire charges will be paid through account payee cheque after deducting Tax at source as per the Provisions of the Income Tax Act as applicable.
10. For the purpose of calculation hire charges payable, Log Book shall be provided by the second party. Form of the Log Book will be the same as maintained by the Central Government/EPF Department for their official vehicle. The Log Book shall be maintained by the second party and it has to get the same verified on day to day basis from the first party either himself or through an officer designated by him. After the completion of the contract, the Log Book shall be deposited with first party by second party.

11. The time limit for reporting of the driver/vehicle should be followed strictly and in the case of delay or more than half an hour, the first party will be entitled to hire another Chauffer-driver vehicle and recover the charges for the same from the hiring charges payable to the second party, alongwith penalty of Rs.1,500/- per day of such default.
12. In case timely and proper maintenance and repairs of the vehicle are not carried out by the second party, the first party will be within its right to carry out the repairs and deduct the amount from the hire charges payable. The hire agreement will be terminated if the vehicle is not kept in well-maintained condition by issuance of 15 days notice in advance.
13. All the expenses and legal formalities relating to the vehicle should be borne and performed by the second party.
14. The monthly hire charges will be inclusive of the all taxes, levies, cess etc except specifically provided as otherwise.
15. The second party will submit a monthly bill being the hire charges for distance of 2300 kms on or before 7th of the following month and payment will be made by the first party after due scrutiny with facts accordingly. However, the total running of vehicle will be reviewed at the end of the month. Payment for the remaining mileage in excess(after the offset mentioned above) will be made at the rate decided by both parties.
16. The duty hours for the drivers and vehicle will be from 8.00 a.m. to 7.00 p.m. on all days. In case of emergency driver can be retained for 24 hours duty and over time shall be allow. In case the driver found to be under the influence of liquor or any other intoxication including druge, penalty of Rs.1500/- shall be deducted.
17. In consideration of payment to be made by the first party to the second party as per the rates given the Annexure "B" the second party hereby convenants with the first party to provide the vehicle as mentioned in Annexure "A" on hire basis.
18. The first party hereby convenants to pay the second party the higher charges or such other sum as may become payable under the provision of the contracts with the first party to provide the vehicle as mentioned in Annexure "A" on hire basis.
19. The second party will be required to furnish Bank Guarantee in the name of CBT, EPF for an amount of 10% of the annual amount as Performance Security Deposit) within 15 days of award of contract, which will be released to the second party on satisfied completion of the contract.

20. The bidder shall enclose an account payee demand draft of Rs.500/- (Non Refundable) & Rs.10,000/- towards EMD(Earnest Money Deposit) in favour of "Regional PF Commissioner, Naroda, Ahmedabad".
21. The vehicle will not be used by the vendor for any other purpose other than as required by the Employees' PF Organisation during the period of contract. If any violation is found then contract is liable to be terminated and legal actions can be initiated against the Second Party.
22. The rates will not be revised upwards in any condition.
23. The office reserves the right to accept or reject any or all the quotations without assigning any reasons thereof.
24. The period of contract will be initially for one year from the date of awarding the contract subject to renewal for one year after that, on the sole discretion of EPFO on existing/revised terms and conditions as the case may be.
25. The second party will abide by all the existing labour laws rules.
26. All legal disputes are subject Ahmedabad jurisdiction.