



कर्मचारी भविष्य निधि संगठन  
(भारत सरकार, श्रम एवं रोजगार मंत्रालय)  
**Employees Provident Fund Organisation**  
(Ministry of Labour & Employment, Govt. of India)  
क्षेत्रीय कार्यालय, अमर कॉम्प्लेक्स, हिजुगुरी तिनसुकिया - 786125  
Regional Office, Amar Complex, Hijuguri, Tinsukia - 786125 (Assam)  
फोन नम्बर 0374 : Phone No / - .2337493  
ईमेल/ Email Id- [ro.tinsukia@epfindia.gov.in](mailto:ro.tinsukia@epfindia.gov.in)



No. NE/TSK/Store/Comp/2013/Vol-II/27

Date: 01/02/2023

**NOTICE INVITING TENDER THROUGH GEM PORTAL**

The Employees' Provident Fund Organisation, Regional Office, Tinsukia invites bids from reputed and Registered Firms/Companies/Institutions for supply of 05 (five) no. Computer Printers (Q2) to Regional Office, Tinsukia. Interested and eligible companies/firms/agencies may upload online their tender documents on Government E Market Place (GeM) complete in all respects.

The GeM Bid No. GEM/2023/B/3053566 dated 30/01/2023 document is enclosed herewith. The last date for receipt of Tender through GeM Portal ([www.gem.gov.in](http://www.gem.gov.in)) is 14/02/2023 at 16:00 hrs.

The Regional Provident Fund Commissioner – II reserves the right to amend/withdraw any of the terms and conditions in the Tender document (as well as GeM Tender) to reject any or all the tenders without giving any notice or assigning the reason. The decision of the Regional Provident Fund Commissioner – II, Regional Office, Tinsukia in this regard shall be final and binding on all.

Encl.: Tender document.

  
(RAHUL VARMA) 01/02/23

Regional Provident Fund Commissioner – II



**कर्मचारी भविष्य निधि संगठन**  
**Employees Provident Fund Organisation**

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
(Ministry of Labour & Employment, Govt. of India)  
क्षेत्रीय कार्यालय, अमर कॉम्प्लेक्स, हिजुगुरी, तिनसुकिया (असम)  
Regional Office, Amar Complex, Hijuguri, Tinsukia (Assam)  
ई मेल-[ro.tinsukia@epfindia.gov.in](mailto:ro.tinsukia@epfindia.gov.in)



सत्यमेव जयते

क्रमांक: एनई/टीएसके/स्टोर/कम्प्युटर/2013/खंड-II/ 27

दिनांक: .2023

01/02/2023

**जीईएम पोर्टल के द्वारा निविदा आमंत्रण नोटिस**

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय तिनसुकिया द्वारा 05 कम्प्युटर प्रिंटर (Q2) की आपूर्ति के लिए प्रतिष्ठित एवं पंजीकृत फर्मों/कंपनियों/संस्थानों से बोली आमंत्रित करती है। इच्छुक और पात्र कंपनियों/फर्म/अभिकरण सभी मामलों में पूर्ण करते हुए अपनी निविदा दस्तावेज सरकारी ई मार्केट स्थल (GeM) पर ऑनलाइन अपलोड कर सकती हैं।

जीईएम बोली सं. GEM/2023/B/3053566 दिनांक 30.01.2023 दस्तावेज इसके साथ संलग्न किया जा रहा है। जीईएम पोर्टल ([www.gem.gov.in](http://www.gem.gov.in)) के माध्यम से निविदा प्राप्त करने की अंतिम तिथि 14.02.2023 को 16.00 बजे है।

बिना कोई कारण बताए या नोटिस दिये बगैर किसी भी या सभी निविदा को निरस्त करने हेतु निविदा दस्तावेज (जीईएम निविदा सहित) के किसी भी शर्तों या अनुबंधों को बदलने/हटाने का अधिकार क्षेत्रीय भविष्य निधि आयुक्त-II के पास सुरक्षित रहेगा। इस संबंध में क्षेत्रीय भविष्य निधि आयुक्त-II, क्षेत्रीय कार्यालय तिनसुकियाका निर्णय सभी के लिए अंतिम और बाध्यकारी होगा।

संलग्न : निविदा दस्तावेज

218/2023/1-2-23  
( राहुल वर्मा )

क्षेत्रीय भविष्य निधि आयुक्त-II



Bid Number/बोली क्रमांक (बिड संख्या):

GEM/2023/B/3053566

Dated/दिनांक : 30-01-2023

**Bid Document/ बिड दस्तावेज****Bid Details/बिड विवरण**

<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	14-02-2023 16:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	14-02-2023 16:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	90 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Labour And Employment
<b>Department Name/विभाग का नाम</b>	Na
<b>Organisation Name/संगठन का नाम</b>	Employees Provident Fund Organisation (epfo)
<b>Office Name/कार्यालय का नाम</b>	Tinsukia
<b>Total Quantity/कुल मात्रा</b>	5
<b>Item Category/मद कैटेगरी</b>	Computer Printers (Q2)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</b>	1 Lakh (s)
<b>OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)</b>	10 Lakh (s)
<b>Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष</b>	1 Year (s)
<b>MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover</b>	Yes
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज</b>	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Past Performance/विगत प्रदर्शन</b>	50 %

**Bid Details/बिड विवरण**

<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	3 Days
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation

**EMD Detail/ईएमडी विवरण**

Required	No
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**ePBG Detail/ईपीबीजी विवरण**

Required	No
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**Splitting/विभाजन**

Bid splitting not applied.

**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

### Computer Printers ( 5 pieces )

Brand Type/ब्रांड का प्रकार	Registered Brand
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### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Specifications	<b>Cartridge Technology</b>	separate toner and drum, Composite Cartridge Or higher
	<b>Printing Technology</b>	Laser
	<b>Type of Printing</b>	Mono
	<b>Paper Size</b>	A4, A3 Or higher
	<b>Print Speed per minute as per ISO/IEC 24734 in (A4) Size - Mono</b>	40, 43, 45, 47, 50, 52, 55, 60, 61, 65, 70, 71, 75, 80, 85, 90, 95, 100, 105, 110, 62, 41, 46, 56 Or higher
	<b>Print Speed per minute as per ISO/IEC 24734 in (A4) - Color</b>	4, 7, 8, 10, 12, 15, 16, 18, 20, 25, 30, 35, 40, 45, 50, 55, 60, 65, 70, 75, 80, 85, 90, 95, 100, 105, 110, 26, 27, 31, 38, 4.4, 5, 5.7, 5.8, 6.8, 10.4, 15.5, 21, 24, 33, 46, 34, 19, 0, 14 Or higher

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Resolution (Dpi)	1200x1200, 2400x600, 2400x1200, 1440x720, 3840x600, 4800x1200, 5760x1440, 9600x600, 4800x600 Or higher
	Memory (MB)	128, 256, 512, 1024, 2048, 4096, 6144, 384, 768, 1563, 2560, 1536, 1000, 192, 3072 Or higher
	Hard Disk Capacity (GB)	0, 8, 128, 160, 256, 320, 500, 1024, 250 Or higher
	<b>Duplexing Feature</b>	Yes Or higher
	Network Interface, if available	Ethernet 10/100/1000 Or higher
	<b>Wireless Connectivity</b>	Yes Or higher
	If Yes, Type of Wireless Connectivity	Wireless (802.11 b/g/n), Wi Fi Direct, Wi Fi Dual Band Or higher
	USB Port	Yes Or higher
	<b>Number of Main Paper Trays</b>	1, 2, 3, 4, 5 Or higher
	Each Main Paper Tray Capacity	250, 300, 500, 520, 550, 750, 2000 Or higher
	<b>Bypass Tray Facility</b>	Yes Or higher
	If Yes, Bypass Tray Capacity	100, 150 Or higher
	<b>On site OEM warranty (Years)</b>	3, 5, 4 Or higher

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Kulen Chandra Deka	786192, Opposite to hijuguri police station, tinsukia	5	15

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to

increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद

पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---