



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment, Government of India
भविष्य निधि भवन / Bhavishya Nidhi Bhawan
14, भीकाजी कामा प्लेस, नई दिल्ली 110066
Bhikaiji Cama Place, New Delhi 110066
www.epfindia.gov.in

No.HR/AVS/II/302/ERO-MISC./2019 | 899

Dated: 28 OCT 2022
28 OCT 2022

CIRCULAR

Subject: Empanelment of retired officers as the Inquiry Officers for conducting Departmental Inquires-regarding.

Employees' Provident Fund Organisation (EPFO) proposes to empanel retired officers as Inquiry Officers for conducting departmental inquiries.

2. Interested retired officers who retired from the post not below the rank of Deputy Secretary in the Central Government or equivalent in the Employees' Provident Fund Organisation (EPFO) or in the State Governments or Public Sector Undertakings and who are eligible to be appointed as Inquiry Officer for the purpose of conducting departmental Inquiry as per terms & conditions stipulated in the Department of Personnel and Training Office Memorandum No.142/40/2015-AVD.I dated 07.01.2016 are requested to submit their application in the prescribed format (Annexure) along with a copy of their PPO for empanelment as Inquiry Officer.

3. The application complete in all respect must be submitted by the retired officers through proper channel i.e. through Office from where they retired to the Addl. Central P.F. Commissioner (HRM), EPFO, 14, Bhikaiji Cama Place, New Delhi-110066.

Enclosure: DoP&T's O.M. dated 07.01.2016.

(Uma Mandal)
Addl. Central P.F. Commissioner (HRM)

Copy to:

1. RPFC, NDC-with request to host this open Circular on the EPFO website and also to display appropriate message on Home page of the website.
2. All Zonal ACCs are requested to make this circular known to other offices/departments in their Zone to have maximum spread.
3. Deputy Director(OL), Head Office – For Hindi version.

ANNEXUREAPPLICATION FOR APPOINTMENT OF RETIRED GOVERNMENT SERVANTS AS THE INQUIRY OFFICER TO CONDUCT DEPARTMENTAL INQUIRY

Name of the officer(in capital letters) :

Date of retirement from government service :

Age on the date of submitting the application :

Last Post held before retirement and
Equivalent rank in Govt. of India :

Scale of Pay at the time of retirement and
Equivalent scale in Govt. of India :

Details of the Ministry and posts held during the service :

Have you ever been assigned the responsibility of Inquiry Officer :

If yes, the details thereof :

Whether retired on attaining the age of Superannuation
or voluntary retirement :

Whether any penalty was imposed during the service :

If yes, the details thereof :

Name and signature
Permanent/Present Address

Contact Number & Email

Place:
Date:

(To be mandatorily filled/certified by Office before forwarding this application to EPFO)

It is certified that all the particulars furnished above by the retired officer is correct as per records.
It is also certified that the retired officer is clear from vigilance angle.

Seal _____

Signature & Date _____