



**कर्मचारीभविष्यनिधिसंगठन**  
**Employees' Provident Fund Organisation**  
**(श्रमएवंरोजगारमंत्रालय, भारतसरकार)**

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

**मुख्यकार्यालय/Head Office**

एन.बी.सी.सी.सेंटर, ब्लॉक-2, ग्राउंड-4<sup>th</sup> फ्लोर, ईस्टकिदवाईनगर, नईदिल्ली-110023  
 NBCC Centre, Block-2, Ground-4<sup>th</sup> Floor, East Kidwai Nagar, New Delhi-110023  
 website: [www.epfindia.gov.in](http://www.epfindia.gov.in), [www.epfindia.nic.in](http://www.epfindia.nic.in)



No.HRM-X/7(2)2020/Jr.HT/DR /682

Date: 15.10.2025

To,

Addl. CPFC, Zonal Offices – Chennai and Hubli  
 RPFC-I/OIC, Regional Offices –Chennai(North), Kannur &Ambattur

**Subject: Posting of the newly recruited Junior Translation Officer (Direct Recruitment) in the Pay Matrix Level 6 (pre revised PB-2, Rs. 35,400- 1,12,400 with grade pay of Rs.4200/-) in Employees' Provident Fund Organisation - Regarding.**

Madam/Sir,

The Union Public Service Commission (UPSC) has recommended 5 candidates for appointment to the post of Junior Translation Officer (JTO) in EPFO vide Letter dated F.1/85(14)/2023-R.IV/SPC-I dated 22.08.2025.

2. Consequent upon completion of pre-appointment formalities (Document Verification and Medical) of these 5 candidates, the competent authority has decided to post them to the following offices:

S. No.	Roll No.	Name of the Candidate	Allotted Office
1.	4201851	Ms. Aiswarya KV	RO, Kannur
2.	4200463	Sh. Ashish Prasad	ZO, Chennai
3.	4200418	Sh. Amar Deep Yadav	RO, Ambattur
4.	4201204	Sh. Pradip Thakur	RO, Chennai(North)
5.	4201671	Sh. Aashish Upadhyay	ZO, Hubli

3. The JTOs will join at their place of posting on issuance of Provisional Letter of Appointment by Head Office on or before the date mentioned in the Provisional Letter of Appointment. The concerned ZO/RO are further requested to allow the joining of the candidates through next tranche of Rozgar Mela to be held under the aegis of Department of Posts on 24.10.2025. The concerned ZO/RO where the candidate joins, are requested to send a copy of Joining Order of the JTOs to Recruitment Division immediately on their joining at email id : [dreao.2022@epfindia.gov.in](mailto:dreao.2022@epfindia.gov.in)

4. Those candidates who are already in Govt./ Semi-Govt./ PSU/ Undertaking of Govt. of India/State etc. are requested to submit their proper discharge certificate from their previous employer at the time of joining in EPFO.

5. The concerned ZO/RO where the candidate joins, is requested to get the Character and Antecedent Verification done from the concerned District/ Police Authorities in accordance with Head Office Order No. A-12011/12/2024-EPFO-HQ/RC/328 dated 07.11.2024 within 6 months of joining of the candidate. The Caste/PwBD/EWS/OBC-NCL certificates submitted by the candidate may also be got confirmed from the issuing authority. On receipt of Character and Antecedent Verification report and confirmation of Caste/PwBD/EWS/OBC-NCL certificates of the candidates, the concerned ZO/RO will forward the report to Head Office HRM Division at [rc.hrm5@epfindia.gov.in](mailto:rc.hrm5@epfindia.gov.in) for issuance of the final appointment letter to the candidate.

This issues with approval of the Competent Authority.

**Yours faithfully**

  
(PPS Maingi)

**Regional PF Commissioner-I(Recruitment Division)**

Copy to:

1. All the candidates as per merit list,  
(Ref. UPSC Public Notice No. F.1/85(14)/2023-R.IV/SPC-I dated 22.08.2025).
2. RPFC-I(HRM-V) for kind information