



कर्मचारी भविष्य निधि संगठन
Employees Provident Fund Organisation

श्रम एवं रोज़गार मंत्रालय, भारत सरकार

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

मुख्यकार्यालय/ HEAD OFFICE

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Website: www.epfindia.gov.in, www.epfindia.nic.in



No. HRM-I/A-11(1)/2025/ACC/ACC(HQ)/824

Date: 03 NOV 2025

OFFICE ORDER

Sub: Promotion to the post of ACC-HQ in Level 14 of pay matrix on regular basis-reg.

On recommendation of Departmental Promotion Committee meeting held on 13.06.2025, for promotion to the post of ACC-HQ, the Hon'ble Chairman, CBT, EPF is pleased to approve the appointment of Smt. Shahira K. Sangma, ACC-HQ (Adhoc) to the post of ACC-HQ in Level 14 of pay matrix on regular basis for the Panel Year 2025.

2. On regular promotion, the place of posting of the officer will be Zonal Office, Delhi & Uttarakhand. The regular promotion shall be effective from the date of assumption of charge.

3. The seniority of the officer shall be regulated in the cadre of ACC-HQ as per the provisions of EPF Staff (Fixation of Seniority) Regulations, 1989.

4. Regarding pay fixation, the following DoPT guidelines shall be followed:

"In cases where an ad hoc promotion is followed by regular appointment without break, the option is admissible from the date of initial appointment or promotion to be exercised within one month from the date of such regular appointment"

5. The joining report of the Smt. Shahira K. Sangma as Additional Central P.F. Commissioner, HQ on regular basis shall be forwarded to HRM, Head Office through e-mail to rc1.hrm@epfindia.gov.in. Further, the same shall also be updated on HR-Soft Portal.

(This issues with the approval of Competent Authority)

M. Shariq 03/11/25

(Mohammad Shariq)

Regional P. F. Commissioner-I (HRM-I)

To,

1. The officer concerned.

Copy to: (Through EPFO Website)

- i. PS to Hon'ble Chairman, CBT, EPF.
- ii. PPS to Secretary, L&E.
- iii. PS to Central PF Commissioner.
- iv. PS to FA&CAO/CVO/Addl. CPFCs (Hqrs.)/Director (PDNASS).
- v. All Additional CPFCs, Head Office & Zones/Chief Engineer.
- vi. All RPFC in-charges (All Regional Offices)/ RPFC (ASD), Head Office /RPFC (NDC).
- vii. All Officers in Head Office.
- viii. All Dy. Dir. (Vig.)/Zonal Audit Parties/RPFCs Zonal Training Institutes.
- ix. Secretary General, EPF Officers' Association, Ludhiana. Hindi Section for Hindi version.
- x. Personal files of officer concerned.
- xi. ACR/GIS Section, Head Office Guard file.

Shariq 03/11/25

(Mohammad Shariq)

Regional P. F. Commissioner-I (HRM-I)