



कर्मचारी भविष्य निधि संगठन  
**Employees Provident Fund Organisation**  
 श्रम एवं रोज़गार मंत्रालय, भारत सरकार  
 MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA  
 मुख्यकार्यालय/ HEAD OFFICE



एन.वी.सी.सी सेंटर, ब्लॉक-2, ग्राउंड फ्लोर- 4<sup>th</sup> फ्लोर, ईस्ट किडवाई नगर, नई दिल्ली -110023  
 NBCC Centre, Block-2, Ground Floor- 4<sup>th</sup> Floor, East Kidwai Nagar, New Delhi-110023  
 Website: www.epfindia.gov.in, www.epfindia.nic.in

No. HRM-I/A-11(1)/2025/ACC/756

Date: 02/09/2025

02 SEP 2025

**OFFICE ORDER**

**Sub: Promotion to the post of Additional Central P.F. Commissioner in Level 13A of pay matrix on regular basis-reg.**

On recommendation of Departmental Promotion Committee meeting held on 12.02.2025, for promotion to the post of ACC, the Hon'ble Chairman, CBT, EPF is pleased to approve the appointment of Shri Suraj Sharma, ACC (Adhoc) to the post of Additional Central P.F. Commissioner in Level 13A of pay matrix on regular basis for the Panel Year 2025.

2. On regular promotion, the officer shall continue at the present place of posting in-situ till further orders. The regular promotion shall be effective from the date of assumption of charge.

3. The seniority of the officers shall be regulated in the cadre of ACC as per the provisions of EPF Staff (Fixation of Seniority) Regulations, 1989.

4. Regarding pay fixation, the following DoPT guidelines shall be followed:

*"In cases where an ad hoc promotion is followed by regular appointment without break, the option is admissible from the date of initial appointment or promotion to be exercised within one month from the date of such regular appointment"*

5. The joining report of Shri Suraj Sharma, ACC (Ad hoc) as Additional Central P.F. Commissioner on regular basis shall be forwarded to HRM, Head Office through Email to rc1.hrm@epfindia.gov.in. Further, the same shall also be updated on HR-Soft Portal.

**(This issues with the approval of Competent Authority)**

*Shariq*  
 (Mohammad Shariq)

**Regional P. F. Commissioner-I (HRM-I)**

To,

1. The officer Concerned

Copy to: (Through EPFO Website)

- i. PS to Hon'ble Chairman, CBT, EPF.
- ii. PPS to Secretary, L&E.
- iii. PS to Central PF Commissioner.
- iv. PS to FA&CAO/CVO/Addl. CPFCs (Hqrs.)/Director (PDNASS).
- v. All Additional CPFCs, Head Office & Zones/Chief Engineer.
- vi. All RPFC in-charges (All Regional Offices)/ RPFC (ASD), Head Office /RPFC (NDC).
- vii. All Officers in Head Office.
- viii. All Dy. Dir. (Vig.)/Zonal Audit Parties/RPFCs Zonal Training Institutes.
- ix. Secretary General, EPF Officers' Association, Ludhiana. Hindi Section for Hindi version.
- x. Personal files of officer concerned.
- xi. ACR/GIS Section, Head Office Guard file.

*Shariq* 02/9/25

(Mohammad Shariq)  
Regional P. F. Commissioner-I (HRM-I)