



पंडित दीनदयाल उपाध्याय राष्ट्रीय सामाजिक सुरक्षा अकादमी
PANDIT DEENDAYAL UPADHYAYA NATIONAL ACADEMY OF SOCIAL SECURITY
कर्मचारी भविष्य निधि संगठन, श्रम एवं रोजगार मंत्रालय, भारत सरकार
EMPLOYEES' PROVIDENT FUNDS ORGANISATION
(MINISTRY OF LABOUR & EMPLOYMENT, GOVT. OF INDIA)
31-30, संस्थागतक्षेत्र, जनकपुरी, नई दिल्ली- 110058



30-31, Institutional Area, Janak Puri, New Delhi-110058

दूरभाष/Phone: 28526525, 28524248; फैक्स/Fax: 28525987

Email Id: natrss@epfindia.gov.in

No. 13/18/2018-19/PDNASS/ 764

Dated: 18.06.2018

To

21 JUN 2018

The Chief Executive Officer

All exempted establishments

Subject: Workshop for Representatives of Exempted Establishments to be held at PDNASS on 20th-21st August, 2018- Inviting Nominations – Regarding.

Madam/Sir,

Pandit Deendayal Upadhyaya National Academy of Social Security has been conducting **Workshop for the Exempted Establishments** on Employees' Provident Fund and Miscellaneous Provisions Act 1952 for the last several years.

2. The response for the programme from the industry has been quite encouraging. The majority of the participants suggested that such programmes should be conducted regularly to keep abreast of the developments under the EPF and MP Act, 1952.
3. Keeping in view the above, the Academy has designed a two days **Workshop** on **20th-21st August, 2018** for the Senior/Middle level Management In-charge of provident fund and related matters of exempted establishments.

The following issues will be discussed in the workshop:

- Provisions of the EPF & MP Act, 1952 and the Schemes framed thereunder
- Duties & responsibilities of Exempted Establishments
- Investment pattern for provident funds
- Key issues posing challenges in compliance of the Act
- Conditions of Grant/cancellation of exemption under the Act
- Software utility services available for employers of exempted establishments

4. The participation fee for residential participant is **Rs.5,000/- (Rupees five thousand only) per participant including both boarding and lodging and Rs.4,000/- (Rupees Four Thousand only) per participant for Non- residential participants.** Boarding and Lodging shall be provided in PDNASS Hostel and Mess. The stay arrangements will be made available from the evening of previous day i.e. **19.08.2018** and upto the next day morning of the end of the programme i.e. **22.08.2018.**

5. The nominations, dully filled in the enclosed format along with participation fee should reach at PDNASS preferably **by 31st July, 2018** by Fax on 011- 28525987 or e-mail at: **natrss@epfindia.gov.in** to enable us to make proper arrangements for the participants. The format may be downloaded from EPFO Website with URL – **www.epfindia.com** Since we have limited seats, the nominations will be accepted on **"first come first serve"** basis.

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6. The participation fee may be remitted either by way of demand draft or by deposit directly with intimation to this Academy in PDNASS account as per following details:

- Demand draft should be in favour of Pandit Deendayal Upadhyaya National Academy of Social Security payable at New Delhi
- Online payment/Deposit in the account of PDNASS:

Bank: **State Bank of India**
Branch: **CCRAS, Janak Puri, New Delhi (Branch Code No. 10651)**
Current A/C No. **35040297233**
IFSC Code: **SBIN0010651**

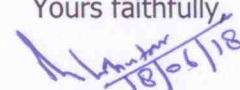
7. Queries on the above topics, if any, may please be e-mailed by 05.08.2018 to natrss@epfindia.gov.in bearing subject "Queries for Workshop for Exempted Establishments" in the following format:

Query	Concerned section/para of the Act/Scheme	Concerned circular no. of EPFO Head Office/Ministry, if any.	Proposed suggestion	Any other remarks

8. It is requested to sponsor suitable number of officers of your establishments for the above workshop. For any further clarification regarding conduct of the program you may contact to the undersigned at Phone No.011-28526264 or e-mail: natrss@epfindia.gov.in

Encl: Nomination form

Yours faithfully,


18/06/18

(M. K. Srivastava)

Regional P.F. Commissioner-II & Course Director

**WORKSHOP FOR REPRESENTATIVES OF
"EXEMPTED ESTABLISHMENTS"
20th – 21st AUGUST, 2018**

**PANDIT DEENDAYAL UPADHYAYA
NATIONAL ACADEMY OF SOCIAL SECURITY
(PDNASS)
NEW DELHI**



**Course Title: WORKSHOP FOR REPRESENTATIVES
OF "EXEMPTED ESTABLISHMENTS"**

Duration & Period: 02 Days, 20-21 AUGUST, 2018

Venue: Pandit Deendayal Upadhyaya National Academy of Social Security (PDNASS), Employees' Provident Fund Organisation, Ministry of Labour & Employment, New Delhi, India.

ABOUT PDNASS: PDNASS is the apex training & research institute of Employees' Provident Funds Organisation (EPFO), Ministry of Labour & Employment, Government of India, for the conduct of national and international training programmes and workshops in Social Security.



PDNASS is well-equipped with the latest training infrastructure and has well-appointed lecture halls. The Academy has Hostel with modest facilities and Dining Hall. Free wi-fi and Gymnasium facility are available to the participants during the training.

ABOUT EPFO: EPFO is one of the largest Social Security Organisations in the World and maintains more than 180 million accounts pertaining to its members.

EPFO touches the lives of millions of Indians by providing Social Security benefits in the nature of Provident Fund, Pension and Insurance. In the year 2015-16, EPFO was awarded the Gold National Award on e-Governance for making Innovative use of Technology in e-Governance.

Aims & Objectives of the Training Programme:

The Programme is designed to enable participants to understand and discuss various issues relating to duties and responsibilities of exempted trusts.

Broad Course Contents:

- Discussing the provisions of the Act and the Schemes.
- Deliberating on key issues posing challenges in compliance.
- Explain the conditions of grant/cancellation of Exemption.
- Investment pattern for provident funds.
- Duties and responsibilities of the Exempted Establishments.
- Software utility services available for employers of exempted establishments

Faculty: Senior level officers from EPFO

Programme Pedagogy: The programme pedagogy include Lectures, Presentations, Panel Discussions.

Language: English/Hindi

Target Participants: Senior and Middle level Management In-charge of provident fund and related matters of Exempted Establishments.

Capacity: 100 participants

Location: PDNASS is located in the western part of Delhi and has easy access from Indira Gandhi International Airport, Delhi (about 30-minute drive for a 15-km distance).

How to Apply: Participants should apply online to the Course Director in the specific format ([enclosed](#)). Last date of application is 31st July 2018 by 5 PM either through Fax on 011-28525987 or through e-mail at: natrss@epfindia.gov.in to enable us to make necessary arrangements for the participants. The Nomination Form may also be downloaded from EPFO Website with URL – www.epfindia.gov.in at Office Orders/Circulars.

Nominations received in complete shape alongwith requisite fee from the eligible applicants shall be processed by PDNASS and confirmed to the applicants latest by **03rd August 2018** (by email only), Nominations will be confirmed only after confirmation of receipt of fee at PDNASS on "**First come First serve**" basis.

Course Fee: The Course Fee for participants shall be:

- 1. Residential Participants:** Rs. 5,000/- (Rupees Five Thousand only) per participant.
- 2. Non Residential Participants Residential:** Rs. 4,000/- (Rupees Four Thousand only) per participant.

The Course fee shall include:

- Tuition/Training.
- Conference Bag.
- Training material (in Electronic form) and Stationery.
- Use of other facilities and support services including Wi-Fi facility.
- Breakfast, Refreshment, and Meals.
- Lodging and Boarding at PDNASS Hostel (Double Occupancy). Stay at PDNASS Hostel will be provided one day before the programme starts and one day after (upto 12 Noon) the programme ends.

The Course Fee does not include any Travel Cost and pick and drop facility. The participants shall have to bear the cost of their travel to the Academy.

Refund of Fees: Fee once paid shall not be refunded. However, the course fee may be adjusted against the substitute from the same Organisation in case the nominated participant is unable to attend the training programme. 90% fee is refundable in case of only those nominations which are not accepted by the Academy due to any reason.

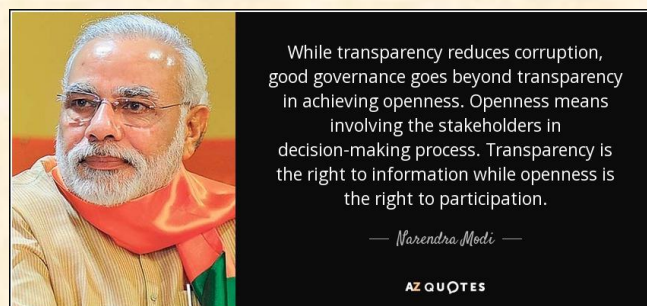
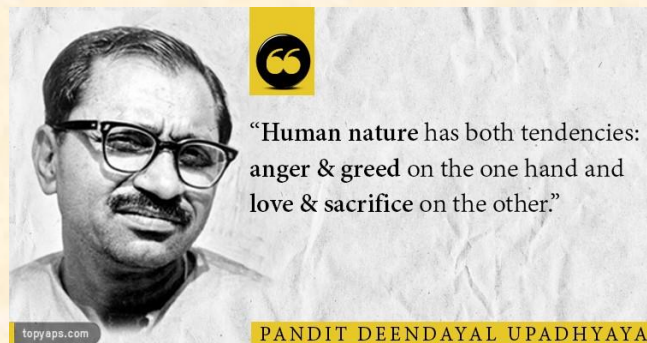
There are only limited seats available for the nominations. Hence, the nominations shall be accepted on "First come First Serve" basis. Nominations will be confirmed only after confirmation of receipt of fee at PDNASS.

Mode of Payment: By way of Demand Draft drawn in favour of **Pandit Deendayal Upadhyaya National Academy of Social Security**, payable at New Delhi or by deposit directly in PDUNASS State Bank of India A/c, as per the following details:

Name of Bank Branch: State Bank of India, CCRAS, Janakpuri, New Delhi, INDIA – 110058
PDNASS Account Number: 35040297233
Code of Bank Branch (IFSC): SBIN0010651
Branch Code No. 10651

Course Director:
Shri M. K. SRIVASTAVA,
Regional P.F Commissioner –II

Contact details:
Phone: +91-11-28526264, +91-11-28526525;
Fax: +91-11-28525987;
E-mail: natrss@epfindia.gov.in;
Website: www.natrss.gov.in



NOMINATION FORM

Workshop for Representatives of Exempted Establishments

20th – 21st August, 2018

- | | | |
|------------|---|---|
| 1. | Name (in BLOCK letters): FIRST NAME: MIDDLE NAME | SURNAME |
| 2. | Sex (Male / Female): | |
| 3. | Name & Address of the Organization | |
| 4. | Designation (Present Title of your Job) | |
| 5. | Telephone No. (with STD code): | Office: Residence |
| | ' Mobile: | Fax |
| 6. | E-mail address: | |
| | (i) Personal: | |
| | (ii) Office: | |
| 7. | Details of the Bank Draft: | |
| | i) DD No..... | ii) Date..... |
| | iii) Amount..... | iv) Bank Name..... |
| 8. | NEFT/RTGS details: | |
| | i) UTR No..... | ii) Date..... |
| | iii) Amount | iv) Bank from which Payment |
| 9. | Expectations from this programme | |
| | | |
| | | |
| | | |
| | (Please attach a separate sheet in case of shortage of space) | |
| 10. | Availing Residential facility? Yes...../No..... (Please tick) | |
| | Fees for residential Rs. 5000/- per participant and Non-residential Rs. 4000/- per participant | |
| 11. | Name and contact details of the person to be contacted in case of Emergency: | |
| | (i) Name (Mr/Mrs/Ms) | |
| | (ii) Mobile No. | |

(Signature of Participant)

**(Signature of the Sponsoring Authority
certifying the above information with stamp)**

Note: Participation fee may be deposited by way of demand draft in favour of **"Pandit Deendayal Upadhyaya National Academy of Social Security", payable at New Delhi** or by deposit directly in the **Current A/C No. 35040297233 at SBI CCRAS Branch, Janak Puri, New Delhi. [Branch Code No. 10651 & IFSC No. SBIN0010651]**.
