(IS Division)
Employees' Provident Fund Organisation
Ministry of Labour
Govt. Of India

Instruction Manual for

ECR Reject (New)

DOCUMENT UPDATE HISTORY

S. No	Date of Submission / Change	Description	Document Version No.	TEAM
1.	12-10-2017	Draft version for review	1.0	Smt. Shanthi Sivaram, DD(IS), NDC Sh. Vikram Dattatri, AD(IS),NDC Sh. Sanjay Kunjam, AD(IS), NDC Sh. Arun Kumar, AD(IS), NDC Sh. NHVN CHANDRA SEKAAR, AD(IS) NDC Sh. Prince, DPA

ECR Reject (New)

- TRRN Reject (New) function will work for following conditions
  - TRRN of Pre-Unified Period
  - TRRN of Pre-Unified Period (Having Contribution of Back Period)
  - TRRN of Unified Period
  - TRRN of Unified Period (Having Contribution of Back Period)

PROCESS FLOW

Role   - DA Account

Function   - ECR REJECT (NEW)

- Give the TRRN to be rejected

- Field office can reject TRRN –
  1. When F.O decides to reject the TRRN, Office can be selected from the drop down list.

2. When F.O wants to refund the amount to employer, the "Other" option can be selected from the drop down.

- Mention the establishment Name and address in next box when "others" is selected

- Transaction Report will give the record list

EMPLOYEES' PROVIDENT FUND ORGANISATION
ELECTRONIC CHALLAN CUM RETURN (ECR)
DELETED TRANSACTION REPORT

ESTABLISHMENT ID: DSNHP1422365000
ESTABLISHMENT NAME: CELEBRATION MALL MANAGEMENT SERVICES LLP

Member Id	Member Name	EPF Wages	EPS Wages	EPF CONT (ER SHARE) REMITTED	EPS CONT REMITTED	(#)	NCP DAYS	REFUND OF ADVANCE	ARREAR WAGE	ARREAR EPF EE	ARREAR EPF ER	ARREAR EPS
0000001	JASPAL SINGH	4300	4300	516	358	158	0	0				
0000002	RAJESH KUMAR	4300	4300	516	358	158	0	0				
0000003	RAMAN KUMAR	5571	5571	669	464	205	0	0				
0000005	DILBAG SINGH	6664	6664	800	555	245	0	0				
0000006	NISHA	0	0	0	0	0	31	0				
0000007	ROCKY RATTAN	4300	4300	516	358	158	0	0				
0000009	SURJIT SINGH	6653	6653	798	554	244	0	0				
0000010	JATINDER SINGH	6768	6768	812	564	248	0	0				
0000013	JAGDISH KUMAR	6500	6500	780	541	239	0	0				
0000014	KAILASH BEHERA	7300	7300	876	608	268	0	0				
0000015	DALJIT SINGH	7300	7300	876	608	268	0	0				
0000017	SUBHASH KUMAR	1032	1032	124	86	38	23	0				
0000018	TANVEER SINGH	4597	4597	552	383	169	2	0				

: DIFF EPF AND EPS Contribution(ER SHARE)Being REMITTED

- Member Report will give new members list

EMPLOYEES' PROVIDENT FUND ORGANISATION
ELECTRONIC CHALLAN CUM RETURN (ECR)
DELETED MEMBER REPORT

ESTABLISHMENT ID: DSNHP1422365000
ESTABLISHMENT NAME: CELEBRATION MALL MANAGEMENT SERVICES LLP

Member Id	Member Name	EPF Wages	EPS Wages	EPF CONT (ER SHARE) REMITTED	EPS CONT REMITTED	(#)	NCP DAYS	REFUND OF ADVANCE	ARREAR WAGE	ARREAR EPF EE	ARREAR EPF ER	ARREAR EPS

: DIFF EPF AND EPS Contribution(ER SHARE)Being REMITTED

- Certificate Button will generate the Rejection Certificate with all details

Role   - AC Accounts
Function   - ECR REJECT (NEW)

- APFC can approve or reject the records available in his task

Note: *- The option to adjust the amount against new generated TRRN using EST-VDR facility will be provided in FO interface in near future.*