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ZONAL TRAINING INSTITUTE: EAST ZONE

आंचलिक प्रशिक्षण संस्थान (पूर्वी क्षेत्र)

EMPLOYEES' PROVIDENT FUND ORGANISATION

कर्मचारी भविष्य निधि संगठन

(A Unit of National Academy for Training & Research in Social Security)

(सामाजिक सुरक्षा में प्रशिक्षण और अनुसंधान के लिए राष्ट्रीय अकादमी की इकाई)

(श्रम मंत्रालय :: भारत सरकार) : (Ministry of Labour & Employment, Govt. of India)

7, लू सून सरनी, तेरीटी बाज़ार : 7. Lu-Hsun Sarani, Territy Bazar.

नई सी.आई.टी रोड, कोलकाता - 700 073 : New, C.I.T., Road, Kolkata - 700 073



No. EPFO/ZTI-EZ/294/Deputation/Vol.III/316

Date 08.2016

To

The Regional Provident Fund Commissioner-In-charge,
NER, Bihar, Jharkhand, Kolkata, Jalpaiguri & Orissa.

Sub: Filling up the post in the cadre of Group 'C' on deputation basis at Zonal Training Institute, East Zone, Kolkata - reg.

Ref: This office Letter No. EPFO/ZTI-EZ/294/Deputation/Vol.III/2411 to 2441 dated 31.12.2015.

Sir,

It is to inform that in response to this Office Letter cited above, 3 (three) applications duly forwarded by the authority concerned were received and all of them have been appointed on deputation initially for a term of 3 (three) years from their respective date of joining.

In this regard, it is to inform that This is to inform that one post in the cadre of SSA/SrSSA (Gr.C) is lying vacant in the month from the month of June, 2016. The said anticipated vacancy is proposed to be filled up on deputation basis in the Zonal Training Institute, East Zone. Kolkata The eligibility condition, number of post vacant etc. are as follows:

Sl. No.	Name of the post & Pay Scale	No. of post for which applications are called for	Education Qualification	Service condition
1.	Social Security Assistants/Sr. Social Security Assistants. Pay Scale Rs. 5200-20200 with GP Rs.2400/- /9300-34800 with GP of Rs. 4200/-	01	Essential : Degree from a recognized University or equivalent. Desirable : Having work experience/expertise in computer.	Officials of EPFO holding analogous post on regular basis with 5 years regular service in the grade & possessing the essential qualification. Applicants having experience in Administrative wing would be preferred.

Contd.....

The conditions of deputation will, however, be governed by the instructions issued by the Department of the Personnel & Training as applicable to the Central Government Department/Autonomous Bodies, etc as well as EPFO. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 3 (three) years subject to further extension depending on administrative exigencies and as per rules.

It is requested that the above post which is going to be filled in at Zonal Training Institute (East Zone) may be circulated amongst all the staff members working in the Regional and Sub-Regional Offices under the jurisdiction of your Region and a copy of this circular may also be displayed in the Notice Board of the respective offices under intimation to this office.

Application in the proforma enclosed herewith may be procured from the willing & eligible candidates and the same be sent in respect of the candidates of both the Regional and Sub-Regional Offices, through proper channel, in order to consider his/her name for the said post for Zonal Training Institute, East Zone alongwith the copies of last five years ACR/APAR, Integrity Certificate & Vigilance Clearance Certificate.

The conditions of deputation will however, be government by the instructions issued by the Department of the Personnel & Training as applicable to the Central Government Department/Autonomous Bodies etc. as well as EPFO. The Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinary not exceed 3(three) years subject to further extension depending on administrative exigencies and as per rules.

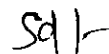
The application should be sent by name to the **Regional Provident Fund Commissioner-I, Zonal Training Institute, East Zone, 7 Lu Hsun Sarani, Territy Bazar, Kolkata 700 073 latest by 10.09.2016**

Please acknowledge the receipt.

(Issued as per the direction of NATRSS vide Letter No. 7(8)2009/ZTI/EZ/Pt./4302 dated 29.01.2010)

Encl: As above.

Yours faithfully,



[C. S. SANJAY MISRA]
Regional Provident Fund Commissioner-I,
Zonal Training Institute, East Zone.

Contd.....

Copy to:

1. The Director, NATRSS with reference to the Letter No. 7(8)2009/ZTI/EZ/Pt./4302 dated 29.01.2010.
2. ACC (WB/JH/NER), (BR/UP), (OR/AP) - for kind information.
3. Regional Provident Fund Commissioner (HRM), EPFO, Head Office, New Delhi.
- ✓ 4. RPF (NDC), H.O, New Delhi with the request to post the above circular on the website.
5. Dy. Director (Vigilance), East Zone – for kind information.
6. RPF-II/OIC of all SROs under the jurisdiction of ZTI, East Zone.
7. OIC of Sub-ZTI, Shillong for information.



[C.S. SANJAY MISRA]
Regional Provident Fund Commissioner-I,
Zonal Training Institute, East Zone

PROFORMA FOR APPLICATION

1. Post applied for :
2. Name and Address in Block Letters :
3. Date of Birth (In Christian Era) :
4. Educational Qualification :
5. Details of employment in chronological Order (enclose a separate sheet, duly authenticated by signature, if the space is insufficient) :

Office/Institute/Organisation	Post held	From	To	Scale of pay and last Basic Pay	Nature of Duties

6. Present Basic Pay, and Total emoluments :
Per month now drawn
7. Additional information, if any, which you :
Would like to mention in support of your
Suitability for the post. Enclose a separate
Sheet, if the space is insufficient
8. Whether belong to SC/ST/OBC :
9. Number of documents enclosed :
(indicate in a separate list)

Date:..... Signature of the Candidate
Address:.....

Countersigned (Employer)

Certified that the particulars of the Officer has been verified and found to be correct.

2. It is certified that no disciplinary proceedings are pending/ contemplated against the officer. The Integrity of the Officer is also certified copies ACR..... years are enclosed.

(Signature of Cadre Controlling Authority)
Head of the Department with Stamps